

MAY 18, 2016

The meeting was called to order at 8:30 a.m. by Darin Bloyed, Chairman. Those present were Pat Irwin and Carol Shank, Commissioners; Bryce Shields, District Attorney; Karen Wesner, Administrative Assistant; and Lacey Donaldson, Clerk.

APPROVAL OF MINUTES: Mr. Irwin made a motion to approve the minutes from the April 6, 2016 regular meeting with the noted correction regarding Carolyn Hultgren's public comments. Motion seconded by Mrs. Shank and passed.

PUBLIC INPUT: Ronald Cwetna from Grass Valley gave the Board some information that was sent out by the Planning and Building Department in regards to the Towne's hog farm. He also gave the Board two letters of concern.

Wendy Nelson, Frontier Community Coalition, gave the Board an invitation to an educational luncheon regarding the recreational marijuana initiative that will be on the ballot.

REVIEW OF ALL AGENDA ITEMS TO DETERMINE IF ANY DO OR DO NOT IMPOSE A DIRECT AND SIGNIFICANT ECONOMIC BURDEN ON A BUSINESS OR DIRECTLY RESTRICT THE FORMATION, OPERATION, OR EXPANSION OF A BUSINESS: Mr. Irwin made a motion that no agenda items impose a direct and significant economic burden on a business or directly restrict the formation, operation, or expansion of a business. Motion seconded Mrs. Shank and passed.

UNCLASSIFIED DEPARTMENTS:

ROAD DEPARTMENT – Brian Greene was present.

Mr. Greene reported that they have been working on Pacific Avenue in Imlay. They had some problems they didn't anticipate. With the rain, Mr. Greene had two blades spend about five days fixing washouts on the west side of the county. Dan Hill finished installing the culverts in Buffalo Valley.

Mr. Irwin stated that he had been out looking at the progress on the Imlay Firehouse and wondered if Mr. Greene would be able to pave right up to the apron. Mr. Greene did not think that would be a problem and didn't think it would affect the bid price.

LANDFILL – Brian Greene was present.

Mr. Greene reported that they replaced the water pump on the dozer. Mr. Greene stated that Mr. Nielsen has told him that a lot of tires have been coming in.

SENIOR CENTER/VOLUNTEER COORDINATOR – Jordan McKinney was present.

Mrs. McKinney reported that they are having another Alzheimer's Education class tomorrow at 1:00 p.m. put on by the Alzheimer's Association. Breakfast at the Center will be held on May 27th. They are taking a trip to watch an Aces game on June 7th. The next Volunteer Board meeting is June 7th at 5:15 p.m. Mrs. McKinney also reported that all of her FY17 grants have been submitted.

BUILDINGS AND GROUNDS – John Handka was present.

Mr. Handka stated that they have been working on sealing the concrete apron around the Courthouse. On Monday he had planned to start painting in Justice Court, but ended up not having enough man power to move stuff around. He will work with Judge Stephens to schedule another day. The heating and a/c project is moving along. Everything is up and running at the pool. They have been spending a lot of time working on the drip lines at the cemeteries. Mr. Handka stated that twenty plus fence posts were replaced out at McDougal Field. They have also been spraying weeds. The Airport re-roof is still about a month out and will take two or three days. Mr. Handka reported that a new load of fuel will be delivered Friday. There will be an item on the next agenda to set the fuel sale price.

Mr. Bloyed stated that he spoke to NV Energy again and they will be triple-checking the lines today to make sure the power is off. To have the poles removed we will have to submit an application and pay the fee.

STATE OF NEVADA DEPARTMENT OF TRANSPORTATION (NDOT):
PRESENTATION, QUESTION/ANSWER OF THE PERSHING FY17 TO 2021+ WORK PROGRAM, PRESENTATION OF THE 2016 TRANSPORTATION REPORT FOR PERSHING COUNTY; APPROVAL OF THE PERSHING FY17 TO 2021+ WORK PROGRAM – Bill Hoffman, Deputy Director and Lee Bonner, Government Liaison were present and also introduced several other key NDOT staff. The Board was given the 2016 Transportation Report for Pershing County. Mr. Hoffman discussed traffic safety and spoke about the 5 year Transportation Bill. Project ideas for Pershing County include upgrading ramps and a new interchange at Westfall to Crow Industrial Park, replacement of the G-29 (Woolsey) Bridge, a roundabout at Elmhurst and 8th, pedestrian and traffic improvements at the Courthouse intersection, a roundabout at 14th and Cornell, Main Street improvements, a bike safety plan, and landscape and art projects at the exit ramp to Lovelock. Mr. Hoffman also stated that they are looking at moving their maintenance station out of the City limits. The proposed funding totals are \$3,773,870 for FY17 and \$15,845,818 for FY18-20.

Mr. Irwin made a motion to approve the Fiscal Year 2017 NDOT Work Program as presented. Motion seconded by Mrs. Shank and passed.

Robert McDougal asked about the I-11 proposed alignments and where to find more information. Mr. Hoffman stated that he will have the project manager come out to give a presentation.

UNCLASSIFIED DEPARTMENTS, CONT.D:

COMMUNITY CENTER/ECONOMIC DEVELOPMENT – Heidi Lusby-Angvick was present. Mrs. Lusby-Angvick reported that she will be attending the meeting Wendy Nelson spoke about this morning. There is a Stronger Economies Together (SET) meeting scheduled for next Wednesday and Mrs. Lusby-Angvick will participate over the phone. There was a “New technology in food and feed” seminar held at the Community Center this past Monday. After that seminar, Robert McDougal gave a tour of Nile Valley Foods. The 4th grade field trips to the Museum and the Indian Caves are finishing up today.

COOPERATIVE AG EXTENSION – Steve Foster was present.

Mr. Foster reported that he put on a pesticide applicators training in March. He is now the State Coordinator for the Western Statewide Research and Education Program and they offered a webinar to educate people on the availability of grants. On April 8th Mr. Foster held a corn and soy bean production workshop. Mr. Foster also stated that he has made a lot of farm calls and wrote a letter to ask the insurance companies to not require famers with alfalfa stands to use their water on those stands. He also spoke about the Pershing County Business Retention and Expansion Report, stating that they have finished the initial report and the summary has been released. Mr. Foster attended ultrasound training in Oregon to learn how to use the equipment to pregnancy test cows. He will be doing some one on one training with area ranchers and then will work on a statewide program. The “Grow Your Own” series is currently running every Tuesday and Thursday. A webinar was also offered on pulse crops, which includes bean type crops.

In 4-H news, the Livestock Show held on May 8th went well. The Nevada Junior Livestock Show was held last week in Reno and he hasn't received a full report as of yet.

Mr. Foster stated that the Nevada Youth Range Camp will be held June 18 – 25, 2016. He will be teaching a Slaughter Certification class through the Beginning Farmer and Rancher Program on June 30th and July 1st at the Research Farm in Reno. Mr. Foster will be attending the Western SARE (Sustainable Agriculture Research and Education) summer meeting in Newport, Oregon July 11-15.

PERSHING COUNTY FIRE/AMBULANCE –

AMBULANCE REPORT: Dan Murphy, EMS Coordinator, Chief Dave Ayoob and Debbie Mock were present.

Request for approval of additional funding to purchase Stryker Self Loading Gurney: Mr. Murphy reported that in the time it took to get the grant funding from POOL/PACT approved, Stryker raised their prices and we are now \$10,000 short. Mr. Murphy spoke with Mike Rebaleati at POOL/PACT and we can submit an amended grant application for the additional funding or apply for a new grant. Both of these options push us out till after September. Mr. Murphy also spoke with Mrs. Childs and she felt the additional funding could come out of the Ambulance Fund.

Mr. Irwin would like the County to move forward with ordering the gurney now and have Mr. Murphy submit the necessary paperwork to POOL/PACT to request the additional funding.

Mrs. Childs stated that the Ambulance budget will have to be augmented to cover the expense, but we did receive more revenue than we anticipated.

Mr. Irwin made a motion to move forward with purchasing the Stryker Self Loading Gurney with the additional cost initially coming from the Ambulance Fund and applying for the balance through POOL/PACT. Motion seconded by Mrs. Shank and passed.

Chief Ayoob spoke about the new Trip Tix system. The new system is taking over an hour to enter the information, where the previous system only took approximately 20 minutes. Chief Ayoob stated that he is looking into other options.

Chief Ayoob stated that Ms. Mock has been helping out with the EMS aspect of the Department. Ms. Mock stated that she has found some options to bring in an advanced EMT (Emergency Medical Technician) class. She received a quote from HGH (Humboldt General Hospital) to provide a 16 week class for up to 15 students in the amount of \$21,014.25. 12 members have verbally agreed to take the class. She also has two people outside the Department that would like to pay and take the class. There is a scholarship available after successful completion and the applicant would receive reimbursement. Mr. Irwin stated that the scholarship program Ms. Mock is speaking of has run out of money, but there is a National program that will do the same thing. An item will be put on a future agenda for possible approval.

Mr. Murphy also received an email from Chris Watanabe of REMSA. They have changed collection agencies and are working on the transition.

LOVELOCK FIRE DEPARTMENT: Chief Ayoob reported that they went through the Hazmat trailer and rearranged things. The inventory is up to date. The trailer will be moved to the Road Department yard sometime this week. Chief Ayoob did give the Board a list of items that need to be replaced or repaired. Mr. Irwin felt that there are grants available to cover these costs.

Chief Ayoob also attended a meeting with BLM in Winnemucca regarding the Annual Operating Plan. He will forward the information to Mrs. Wesner for a future agenda.

Chief Ayoob reported that they currently have 22 members.

APPROVAL OF RESOLUTION ESTABLISHING A DRIVER OPERATOR POLICY FOR EMERGENCY PERSONNEL WHO OPERATE CERTAIN VEHICLES DURING EXECUTION OF EMERGENCY GOVERNMENT FUNCTIONS; APPROVAL OF ENDORSEMENT J FORM: Mr. Irwin stated that he wanted the exact verbiage from the EVOC (Emergency Vehicle Operation Course) card included in Section D. He also wanted the language regarding the battalion chief removed as that position is not used in Pershing County. Mr. Irwin also questioned why the Sheriff was included. Mr. Shields stated that he spoke with Sheriff Allen and they were included in the event that they obtain a squad vehicle.

Mr. Irwin made a motion to adopt Resolution #16-0503 establishing a Driver Operator Policy for emergency personnel who operate certain vehicles during execution of emergency government functions with the noted changes. Motion seconded by Mrs. Shank and passed unanimously.

PUBLIC DEFENDER – Mrs. Shank spoke with Dave Mendiola, Humboldt County Manager, last Friday and the Humboldt County Commission were going to discuss the Conflict Counsel Contract at their meeting Monday, but it was postponed.

Mr. Cochran didn't have anything additional to report.

GRASS VALLEY ADVISORY BOARD: There was no one present from the Grass Valley Advisory Board.

PLANNING DEPARTMENT: James Evans was present.

Mr. Evans stated that the Planning Commission will meet in June.

IMLAY WATER: James Evans was present.

Mr. Evans reported that the tanks were cleaned last Saturday and the Sanitary Survey was completed on Monday. The only thing noted were the weeds in a ditch.

BUILDING DEPARTMENT: James Evans and Damian McKinney were present.

Mr. Evans stated that they have been busy. The weather has been affecting the construction work on the archival building. The Imlay Firehouse interior is coming along. He inspected the rough framing, plumbing and electrical last week and everything looks good.

Mrs. Shank asked Mr. Irwin if he had spoken with Michael Clay Construction regarding the French drains. He stated that he hasn't. They never received notice of the change order and the County did not pay for it. A new bid will have to be obtained to have a bigger floor drain cut in.

Mr. Evans also reported that the kitchen at the Community Center is coming along.

UPDATE ON CODE ENFORCEMENT OFFICER – Mr. McKinney gave the Board a written update regarding the progress of Code Enforcement issues. He also reported that on May 11th the office sent out letters regarding the hog farm in Grass Valley. They have already received several emails in response and Mr. McKinney will put a packet together for the Board.

Mr. McKinney stated that three properties' files have been closed out as they are now compliant; however, he has three new properties to investigate.

Mr. Evans informed the Board that Mr. McKinney will probably be leaving the Department in the near future for a position with Juvenile Probation.

APPROVAL OF A RESOLUTION PROVIDING FOR THE TRANSFER OF THE COUNTY'S 2016 PRIVATE ACTIVITY BOND VOLUME CAP TO THE NEVADA RURAL HOUSING AUTHORITY AND OTHER MATTERS RELATED THERETO: Mr. Irwin made a motion to adopt Resolution #16-0504 authorizing the transfer of Pershing County's 2016 Private Activity Bond Volume Cap to the Nevada Rural Housing Authority in the amount of \$253,843.09. Motion seconded by Mrs. Shank and passed.

APPROVAL OF A HIGHER HOTEL ROOM RATE FOR ROGER MANCEBO TO ATTEND POOL/PACT CONFERENCE APRIL 28, 2016 IN RENO AND THE STATE OF NEVADA LANDS MEETING IN TONOPAH ON MAY 12, 2016: Mr. Irwin made a motion to approve the higher hotel room rate for Roger Mancebo to attend the POOL/PACT Conference in Reno April 28, 2016 and the State of Nevada Lands meeting in Tonopah May 12, 2016. Motion seconded by Mrs. Shank and passed.

ELECTED DEPARTMENTS:

LACEY DONALDSON, CLERK-TREASURER – Mrs. Donaldson stated that she has had one employee out on medical for about a month, so she was able to pull the shared employee from the

Assessor's office to help cover. The Sample Ballots should go out in the mail on Friday, Mail Ballots will be mailed next week and Early Voting starts next Saturday.

Approval of corrections/changes to the Tax Roll: The Board was presented with a correction on Personal Property Account Number BS 5568, which was a double billing on equipment.

Mrs. Shank made a motion to approve the correction to the Tax Roll as presented, which represents an \$87,078.18 refund to GE Capital Corporation. Motion seconded by Mr. Irwin and passed.

RENE CHILDS, RECORDER-AUDITOR – Cynthia Smith, Family Resource Center Request to have Pershing County Auditor's office provide grant administration for the 7-1-16 through 6-30-17: Mrs. Childs introduced Cynthia Smith from the Family Resource Center. This program is currently being administered by the School District and their office is located on school property; however, the District has locked down their campus, which restricts access to the Family Resource Center. They have been offered to share space with WIC and the program funds would be administered similar to that program as well.

Mrs. Shank made a motion to approve the request of the Family Resource Center to have the Pershing County Auditor's office provide grant administration July 1, 2016 through June 30, 2017. Motion seconded by Mr. Irwin and passed.

Review and approval of Grants for FY2016: Mrs. Childs gave the Board a list of grants to review.

Mr. Irwin made a motion to approve the grants for Fiscal Year 2016 as presented. Motion seconded by Mrs. Shank and passed.

Mrs. Childs informed the Board that a special meeting needs to be scheduled to certify the tax rates and she is requesting the date be set for Wednesday, June 29th. Mrs. Donaldson stated that a meeting also needs to be scheduled for Monday, June 20th to certify the election results. The Board was okay with those dates.

JERRY ALLEN, SHERIFF: Sheriff Allen reported that Deputy Golla's last day with the Department was May 17th. Deputy Reid graduated POST (Peace Officers Standards Training) last Thursday and will move to the North County once he has completed his field training. Sheriff Allen stated he would need an item on the next agenda to approve a rental agreement for the Imlay rental house. The Board did not have a problem with the Deputy moving in prior to the agreement being approved. Sheriff Allen will do a walk through with Deputy Reid to see if anything needs to be repaired.

Sheriff Allen stated that 35 deputies have gone through the Department in his 14 year career. Something needs to be done in regards to retention, but he isn't sure what the answer is. He is also currently two deputies down.

Sheriff Allen stated that they had a successful Search and Rescue mission last week.

UPDATE ON 2016 BURNING MAN EVENT – Sheriff Allen has been meeting with Burning Man staff. At this point he feels they are farther behind than they were this time last year. Mrs. Shank asked about the communication issues and where they are at in regards to fixing them. Sheriff Allen stated that he is in discussions with John Young with the BLM. They have a repeater site at the eight mile entrance and Sheriff Allen is looking into putting our own repeater in their building and piggy backing on the microwave system.

APPROVAL TO ADVERTISE/HIRE VACANT DEPUTY POSITION – Sheriff Allen stated that he is working on the advertisement for the position so that more information is provided.

Mr. Irwin made a motion to approve the advertisement and hiring to fill the vacant deputy position. Motion seconded by Mrs. Shank and passed.

Mr. Irwin stated that he, Sheriff Allen, Chief Mancebo and Councilman Tom Donaldson met to go over the finances and the possibility of joining forces. He will keep the Board informed of future meetings.

Mrs. Childs asked if Sheriff Allen had spoken to anyone at SH Architecture as her office is still holding a check. Sheriff Allen stated that he hasn't spoken to anyone and will try to reach out again.

ELECTED DEPARTMENTS, CONT.D:

LAURI CERINI-JONES, ASSESSOR – *Approval of Tech Fund expenditures pursuant to NRS 250.085 for the acquisition and improvement of technology:* Mrs. Cerini-Jones submitted a list of proposed expenditures. As of the end of April there was \$181,729.65 in the fund. Several of the items will be spread out over several years.

Mrs. Shank made a motion to approve the Tech Fund expenditures as presented, not to exceed the budget on an annual basis. Motion seconded by Mr. Irwin and passed.

Request to advertise/hire vacant part-time (4 hours) Administrative Clerk I position: Mrs. Cerini-Jones stated that her shared employee will be transferring to the Clerk-Treasurer's office full-time as of July 1st. Mrs. Cerini-Jones would like to fill the position right away so that the new employee can train with Mrs. Gallagher. She has spoken with Mrs. Childs and the budget is in good shape.

Mr. Irwin made a motion to approve the advertising and hiring to fill the vacant part-time position in the Assessor's office. Motion seconded by Mrs. Shank and passed.

Request to advertise/hire vacant Appraiser I position: Mrs. Cerini-Jones stated that she is not comfortable filing this position until the tax roll is done. Mr. Irwin felt that a decision could still be made today and Mrs. Cerini-Jones can advertise when she is ready.

Mrs. Shank made a motion to approve the advertising and hiring to fill the vacant Appraiser I position after July 1st. Motion seconded by Mr. Irwin and passed.

BRYCE SHIELDS, DISTRICT ATTORNEY – Mr. Shields stated that he met with the State BLM Director last week along with the N2 Grazing Board. They discussed the current RMP (Range Management Plan) and the lack of compliance on BLM's part. Mr. Shields stated that he was very pleased with the outcome of the meeting and feels there may be some changes made to the RMP.

Mr. Shields also stated that the County has been involved in a law suit for the last 9 years and we received an opinion from the Nevada Court of Appeals ruling in the County's favor, so this matter should be behind us.

KAREN STEPHENS, JUSTICE COURT – Judge Stephens stated that they are pretty well caught up with entering citations. The AOC (Administrative Office of the Courts) is looking at the end of June to transition to their new system, which would alleviate the manual entry. Judge Stephens is looking at replacing the recording system in the court room and she will be receiving a presentation next week. She is still working on coordinating renovations to the office.

PROCLAMATIONS AND AWARDS: There were no Proclamations or Awards presented.

SALARY RESOLUTION: T. GALLAGHER, CLERK-TREASURER'S OFFICE – Mrs. Donaldson stated that Janice Rutherford is retiring June 30th and Mrs. Gallagher will be taking the full-time position. She will then advertise to fill the $\frac{3}{4}$ time position.

Mrs. Shank made a motion to approve the Salary Resolution for Tina Gallagher moving her from $\frac{3}{4}$ time to full-time status effective July 1, 2016. Motion seconded by Mr. Irwin and passed.

The meeting recessed at 10:59 a.m. and reconvened at 11:05 a.m.

MAGGIE LOYAN, CFP, LOYAN PLANNING: REVIEW AND RECOMMENDATION FOR APPROVAL OF THE 2016-2017 HEALTH CARE PROVIDER AND PREMIUM COVERAGE FOR PERSHING COUNTY EMPLOYEES – Ms. Loyan gave a presentation of the proposals she obtained. The original renewal with Prominence came in at 28.7%, but with the other quotes she received; she was able to get them to come down as well. The Insurance Committee is recommending

staying with our current plan with Prominence. The Dental plan has an increase of 7%, but the next comparable quote was 9% higher. There was no change to the Vision and Life Plans. The recommendation is as follows:

Prominence Freedom 1 (medical)	\$746.41
Ameritas (Dental)	\$31.04
MES (Vision)	\$7.19
Cigna (Life)	<u>\$4.80</u>
Total Premium	\$789.44

Mrs. Shank made a motion to accept the recommendation of the Insurance Committee with a total per employee premium of \$789.44. Motion seconded by Mr. Irwin and passed.

AMERICAN LANDS COUNCIL INVOICE FOR ONE YEAR COUNTY GOLD MEMBERSHIP IN THE AMOUNT OF \$5,000.00: Mr. Irwin asked Mrs. Childs if this was included in the budget for the current year. Mrs. Childs stated that it is. Mrs. Wesner will submit a voucher.

ADVISORY BOARD APPOINTMENTS / RESIGNATIONS: The Board did not have any letters to review.

APPROVAL OF THE 2016-2017 TENTATIVE AGREEMENT FOR THE PERSHING COUNTY EMPLOYEES ASSOCIATION: Mrs. Shank asked Mrs. Childs about the Fiscal Impact. Mrs. Childs stated that it was higher than she had originally anticipated as she did not take PERS, Medicare, etc. into consideration.

Mr. Irwin made a motion to approve the Pershing County Employees Association 2016-2017 Tentative Agreement as presented. Motion seconded by Mrs. Shank and passed.

CORRESPONDENCE: Mrs. Wesner gave the Board a copy of a news release naming the new Acting District Manager for the Winnemucca District BLM.

Mr. Irwin also stated that he would forward information to Mrs. Wesner regarding AT&T filing for relief before the FCC (Federal Communications Commission).

REPORT FROM LEGAL COUNSEL: Mr. Shields did not have anything further to report.

REPORT FROM ADMINISTRATIVE ASSISTANT: Mrs. Wesner did not have anything to report.

MATTERS OF THE BOARD FOR DISCUSSION, BOARD MEMBER REPORTS, BOARD LIAISON REPORTS: Mrs. Shank stated that she attended the Humboldt River Water Basin Authority meeting last Friday. They discussed the protests on the St. Claire water applications. Mrs. Shank also attended a Recycling Board meeting.

Mr. Irwin stated that the National Association of Counties Board of Directors meeting is next week. The Nevada Association of Counties meets this Friday. The Safecom Executive Board met yesterday. Mr. Irwin was appointed by the Nevada State Public Safety Communications Committee to a 911 Committee and he will be giving a presentation on June 6th. Mr. Irwin also stated that he met with John Handka regarding the parking lot at the Administrative Building as someone fell into the bushes. There will be an item on a future agenda to maybe remedy this.

Mr. Bloyed stated that he participated in a NV Works phone conference and attended the Recreation Board meeting.

The meeting recessed at 11:45 a.m. to meet in a closed labor session pursuant to NRS 288.220 to meet with the County's labor representative regarding labor negotiations. The meeting reconvened at 1:19 p.m. when the Board returned from lunch.

VOUCHERS: Mrs. Shank made a motion to approve the vouchers as submitted. Motion seconded by Mr. Irwin and passed.

PUBLIC INPUT: There was no public input at this time.

As there was nothing further to come before the Board, the meeting adjourned at 1:20 p.m.

Approved: _____/s/_____
Darin Bloyed, Chairman

Attest: _____/s/_____
Lacey Donaldson, Clerk