

JUNE 1, 2016

The meeting was called to order at 8:30 a.m. by Darin Bloyed, Chairman. Those present were Pat Irwin and Carol Shank, Commissioners; Bryce Shields, District Attorney; Karen Wesner, Administrative Assistant; and Lacey Donaldson, Clerk.

APPROVAL OF MINUTES: Mr. Irwin made a motion to approve the minutes of the April 20, 2016 regular meeting as corrected. Motion seconded by Mrs. Shank and passed.

APPROVAL OF AMENDMENT TO MARCH 16, 2016 MINUTES – Mrs. Donaldson stated that it was her understanding that Mr. Shields wanted to add some clarification regarding the property at 450 Deer Lane. The minutes state that Mr. Shields will file a motion in District Court asking it to order the Manufactured Home Division to issue a title to Pershing County. Mr. Shields would like it clarified that after the title is issued to Pershing County it will be signed over to Mr. Covarrubias.

Mr. Irwin made a motion to amend the March 16, 2016 minutes by adding the clarification that once Manufactured Housing releases the title to Pershing County it will be signed over to Mr. Covarrubias. Motion seconded by Mrs. Shank and passed.

PUBLIC INPUT: Martha Trost spoke about the audio recording of the meetings and stated that more microphones are needed. She also asked if the Sheriff's Department and the Code Enforcement Officer needs approval before they come on to someone's property. The Board will ask Mr. Shields when he joins the meeting.

REVIEW OF ALL AGENDA ITEMS TO DETERMINE IF ANY DO OR DO NOT IMPOSE A DIRECT AND SIGNIFICANT ECONOMIC BURDEN ON A BUSINESS OR DIRECTLY RESTRICT THE FORMATION, OPERATION, OR EXPANSION OF A BUSINESS: Mr. Irwin noted Item #20, regarding the Pershing County Economic Development and Conservation Act.

Mrs. Shank made a motion that, except for Agenda Item #20, no items impose a direct and significant economic burden on a business or directly restrict the formation, operation, or expansion of a business. Motion seconded by Mr. Irwin and passed.

UNCLASSIFIED DEPARTMENTS:

ROAD DEPARTMENT – Brian Greene was present.

Mr. Greene reported that the road they were working on in Imlay has been prepped and is ready to be paved, which will be done sometime in July. Mr. Greene spoke about the piece of road that needs to be done in the Industrial Park. It is out to bid and will be awarded at the next meeting. There is about 1,000 feet of road that fell apart during the winter that will be pulverized, re-based, and re-paved. They have put in several French drains, including some in Imlay. The screening plant has been moved to Dixie Valley and they are working on the "pole-line" road. Mr. Greene also reported that they have sprayed weeds throughout the County.

LANDFILL – Brian Greene was present.

Mr. Greene stated that the transfer stations in Grass Valley and Imlay have been inundated with "non-household" material.

Mr. Irwin spoke about the gravel pit in the Tobin Range that was no longer permitted. He has asked Mr. Greene for the location of all our gravel pits so they can be included in the maps for the Lands Bill.

BUILDINGS AND GROUNDS – John Handka was present.

Mr. Handka reported that he has turned in the paperwork and the check to NV Energy to start the project in the park. He has spoken with the arborist and they would like to start the week of the 20th.

Mr. Handka stated that the Recreation Board received a donation of lights from the School District to use at the swimming pool. Mr. Handka didn't feel they were suitable, so he purchased LED lights out of his budget instead. A few security cameras were also installed.

Weeds have been sprayed at the Grass Valley Community Center. Mr. Handka also gave the Sheriff's Deputy there new flags to put up.

He had the NDF (Nevada Division of Forestry) prison crew out last week and they cleaned up around the Museum.

Mr. Handka and Sheriff Allen went out to the Imlay rental house and did a walk through. A few minimal things were found and the Deputy that is going to be living there asked if he could do some of the work himself. Mr. Handka didn't think that would be a problem. Deputy Reed would like the County to consider putting in a new heating and a/c unit. The house currently has two window a/c units and a boiler in the basement. The plumbing seems to be in good shape. There have been some leaks in the bathroom and at some point the subfloor might need to be replaced. Mr. Irwin asked about the windows. Mr. Handka stated that one of the windows has already been replaced and the rest look fine.

The crew has also been busy getting the park ready for the Car Show this weekend.

Derby Field Airport, Setting of fuel prices: Mr. Handka informed the Board that we paid \$3.33 per gallon for the last load we received. He gave the Board a list of fuel prices for surrounding airports. Mr. Handka is suggesting that we charge somewhere between \$4.10 and \$4.15.

Mr. Irwin made a motion to set the price of fuel at \$4.15 per gallon. Motion seconded by Mrs. Shank and passed.

Discussion regarding removal of shrubs and curbing and replacement with concrete slab at the Administration Building: Mr. Handka stated that he is concerned if these are removed and concrete is poured it will damage the drip system. It was also noted that the shrubs were trimmed yesterday and look very nice. Mrs. Donaldson stated that she parked in the spot in question the other day and she thought there was plenty of room to get out. It was decided to leave it alone for now.

Replacement of broken window in vehicle belonging to Frank Gonsalves: Mr. Gonsalves' vehicle window was broken while it was parked at the Buildings and Grounds shop. It is believed that it was vandalism. Mr. Shields stated that the window has not been replaced yet. Mr. Bloyed felt the County should be responsible as the vehicle was parked in a secure area.

Mrs. Shank made a motion to replace Frank Gonsalves' vehicle window at the most reasonable cost. Motion seconded by Mr. Irwin and passed.

Frontier Days Committee, Discussion regarding bounce house/mechanical bull, kiddie rides and insurance requirement: Maryann Papa was present along with Heidi Figueroa, part-owner of the inflatables.

The Board was given the layout of vendors for Frontier Days as well as some information on the inflatables, a letter from Mrs. McKinney who has experience with these items and a print-out regarding lawn care. The inflatables will be deflated every night and the frames are lighter than the picnic tables in the park. Ms. Figueroa stated that if they are not allowed to put them on the grass, they will not be able to participate in the event.

Mr. Shields has reviewed all the insurance policies and feels they are adequate. Ms. Figueroa stated that participants will also be required to sign a waiver.

Mr. Irwin made a motion to approve the setup of the inflatables for Frontier Days as presented, contingent on the insurance policies being sufficient and with an evaluation being done after the event. Motion seconded by Mrs. Shank and passed.

Discussion regarding Courthouse window replacement: Mrs. Shank stated that the two companies were going to be asked to come give a presentation. DeBell has given the Board a presentation already. Mr. Handka stated that Beautiful Homes Nevada's bond was not sufficient. Mr. Irwin felt neither company met the criteria. Mr. Shields stated that the bid process will be re-done in

July. Mr. Handka has spoken to both companies and they are willing to come to the first meeting in July.

COMMUNITY CENTER/ECONOMIC DEVELOPMENT – Heidi Lusby-Angvick and Ted Bendure were present.

Approval of an extension of the completion date for the construction/remodel of the Pershing County Community Center kitchen: Mr. Bendure stated that because of permitting issues that were no fault of the contractor, the project did not get started as soon as it was supposed to. They have been meeting with the contractor every Wednesday to get a progress report. The Health Inspection is scheduled for this Friday at 10:15 a.m. and they are hoping the Fire Marshall will do their walk through the same day or the following Monday.

Mr. Bendure also stated that some serious problems, unrelated to the project, were found once they started. It was found that the gas line is not sufficient to run the furnaces. They also found issues with a junction box. There are on-going problems with the drainage system. Mr. Bendure stated that they were unable to find any “as built” plans for the building. He also stated that the roof ladder that was purchased several months ago has never been installed.

The Portuguese Festa was held over the weekend and they worked around the construction. The next big event is Alumni on June 11th.

Mr. Bendure stated that there needs to be a formalized maintenance schedule developed for that building.

Mr. Irwin made a motion to approve an extension of the completion date for the construction / remodel of the Pershing County Community Center kitchen through June 10, 2016. Motion seconded by Mrs. Shank and passed.

PERSHING COUNTY FIRE/AMBULANCE –

GRASS VALLEY FIRE DEPARTMENT: Sean Burke was present.

Mr. Burke reported that the Grass Valley and Imlay Departments have received an offer from Humboldt General to station an ambulance at each house. They would be staffed by the fire departments. Once an MOU (Memorandum of Understanding) is drafted, Mr. Burke will bring it to the Board.

Mr. Burke stated that the Assistance to Firefighters Grant still hasn't been awarded. FEMA (Federal Emergency Management Agency) is mandating that the departments have an MOU in place addressing the level of cooperation between the departments. Mr. Burke received a template and has drafted a document.

Mr. Burke also stated that he hasn't received any response from the LEPC (Local Emergency Planning Commission) Coordinator in regards to their submittal of the SERC (State Emergency Response Commission) grant. Mrs. Shank will look into this.

MODIFICATION #1 TO THE 2015 ANNUAL OPERATING PLAN FOR COOPERATIVE FIRE PROTECTION AGREEMENT BETWEEN BLM, WINNEMUCCA DISTRICT, AND PERSHING COUNTY INCLUDING LOVELOCK, IMLAY, GRASS VALLEY AND RYE PATCH VOLUNTEER FIRE DEPARTMENTS: Mr. Bloyed stated that he had spoken with Chief Ayoob and he did not have any concerns. Mr. Shields suggested holding off on signing this until we verify that our “insurance policy” with State Forestry is still in place. Both parties will be invited to the June 15th meeting.

Mr. Irwin mentioned some old billings from 2013 that we did not pay. He asked if we had officially sent them a letter that we were not paying. Mr. Shields will draft a letter once he receives the information.

Mrs. Shank stated that Martha Trost had asked a question during Public Comment that has not been answered. The question was whether or not the Sheriff's Department or the Code Enforcement Officer is allowed to enter a property without permission. Mr. Shields stated that they can with some

exception (like entering the curtilage of the home). He would be happy to speak with Ms. Trost after the meeting.

COOPERATIVE AG EXTENSION – Steve Foster was present.

Mr. Foster gave the Board the Herds and Harvest Program brochure. He will be teaching the Basics II class at the end of June. The “Grow Your Own” series just finished up and 14 people attended the eight sessions. Mr. Foster also reported that he has made numerous farm visits, including a new farm in the Rocky Canyon area. He has written some letters regarding irrigating alfalfa and wheat.

In 4-H highlights, they are getting ready for 4-H Camp and Frontier Days.

Mr. Foster stated that his upcoming projects include the Nevada Youth Range Camp June 18th - 25th, the Slaughter Processing Program June 30th and July 1st and then the Western SARE (Sustainable Agriculture Research and Education) Conference in Newport, Oregon July 11th – 15th.

Mr. Irwin stated that he has been working with Mr. Foster in regards to the consolidation of Ag Extension and CABNR (College of Agriculture, Biotechnology and Natural Resources).

PUBLIC DEFENDER – Steve Cochran was present.

Mr. Cochran stated that the issue with Humboldt County in regards to conflict counsel is still not resolved. The construction work coming from upstairs has disrupted his office, but they are dealing with it.

Mrs. Shank asked about the billing to Humboldt County for the last quarter. Mr. Cochran stated that it is done, but it hasn't been sent to Humboldt yet.

ELECTED DEPARTMENTS:

LACEY DONALDSON, CLERK-TREASURER – Mrs. Donaldson stated that Early Voting started on Saturday and turn out has been very low. She did not have any corrections or changes to submit to the Board.

RENE CHILDS, RECORDER-AUDITOR – Mrs. Childs stated that she received a call from Sean at ADS in regards to our email. There seems to be a problem with gmail accounts now too. He is suggesting that we change all of our email to a web based system. The cost is approximately \$1.50 per email. An item will be placed on the next agenda for possible action.

LAURI CERINI-JONES, ASSESSOR – Mrs. Cerini-Jones stated that they are preparing for the “drop-dead” date given by the Treasurer's office in regards to the 16-17 tax bills. Mrs. Cerini-Jones also stated that she has advertised for the vacant ½ time position in her office.

BRYCE SHIELDS, DISTRICT ATTORNEY – Mr. Shields wanted to readdress the questions asked by Ms. Trost during Pubic Comment. Mr. Shields stated that law enforcements ability to enter a property is fact specific. Law Enforcement can enter a parcel, but they cannot enter areas where the owner expects a reasonable expectation of privacy.

PLANNING DEPARTMENT: James Evans was present.

Mr. Evans stated that there is a Planning Commission meeting tonight. They will be considering a Special Use permit for a church and a parcel map, both within the City.

IMLAY WATER: James Evans was present.

Mr. Evans stated that everything is going well. He will be doing the lead and copper testing either this month or next.

BUILDING DEPARTMENT: James Evans was present.

Mr. Evans reported that there are some engineering issues on the footings that the contractor is working out with the engineers in regards to the Archival building.

Mrs. Shank asked if Mr. Evans would be doing the final inspection on the kitchen remodel at the Community Center. Mr. Evans stated that as soon as the Health Inspection and the Fire Marshall's Inspection are done he will do a final walk-through.

Mr. Evans stated that Mr. McKinney's last day is June 24th. An item will be put on the next agenda to discuss the plans for the future.

PROCLAMATIONS AND AWARDS: The Board did not have anything to consider. Mrs. Shank did suggest one for Coeur Rochester in regards to their help with the house in Unionville.

CORRESPONDENCE: A letter was received from Steve Evenson regarding the Deputy District Attorney having a private law practice. Mr. Shields stated that it is allowed by statute and he is not concerned about this issue.

The Board also received a letter from Judge Stephens asking the Board to earmark the Administrative Assessment and Court Facility Fees funding that would revert to the General Fund on July 1st. An action item will be placed on the next agenda.

TELEVISION ADVISORY BOARD: REQUEST FOR APPROVAL TO RENEW CONTRACT WITH VALLEY TV & COMMUNICATION EFFECTIVE JULY 1, 2016 THROUGH JUNE 30, 2017 – Larry Rackley, TV Board member, was present.

Mr. Rackley stated that he tried to obtain a quote from another company, but was not successful.

Mrs. Shank made a motion to renew the contract with Valley TV & Communication effective July 1, 2016 through June 30, 2017 as presented. Motion seconded by Mr. Irwin and passed.

ADVISORY BOARD APPOINTMENTS: PERSHING COUNTY VOLUNTEER ADVISORY BOARD – A letter was received from Janice Rutherford asking to be reappointed.

Mrs. Shank made a motion to reappoint Janice Rutherford to the Pershing County Volunteer Advisory Board with a term expiring June 5, 2019. Motion seconded by Mr. Irwin and passed.

GRASS VALLEY ADVISORY BOARD – A letter was received from Sean Burke asking to be reappointed.

Mr. Irwin made a motion to reappoint Sean Burke to the Grass Valley Advisory Board in the At-Large position with a term expiring June 30, 2018.

There was some discussion regarding the Grass Valley Advisory Board. Ms. Trost and Mr. Cwetna spoke about representation. The make-up of the Board was clarified.

The motion to reappoint Mr. Burke was seconded by Mrs. Shank and passed.

MUSEUM BOARD – A letter was received from Barbara Rackley asking to be considered for the Museum Board.

Mrs. Shank made a motion to appoint Barbara Rackley to the Museum Board with a term expiring January 5, 2017. Motion seconded by Mr. Irwin and passed.

SOLID WASTE MANAGEMENT AND RECYCLING ADVISORY BOARD – A letter of consideration was received from Vivian Renfroe.

Mrs. Shank made a motion to appoint Vivian Renfroe to the Solid Waste Management and Recycling Advisory Board with a term expiring June 30, 2017. Motion seconded by Mr. Irwin and passed.

CEMETERY – The Board will wait until the next meeting to make any appointments.

REPORT FROM ADMINISTRATIVE ASSISTANT: Mrs. Wesner reported that she has been busy with the Public Lands Bill. The CDBG (Community Development Block Grant) for the Imlay sewer will be expiring at the end of the month. She has a conference call scheduled with CDBG

Monday to discuss the project and request another extension. It was noted that the Railroad is requiring we bore 5 ½ feet instead of 3 feet.

APPROVAL FOR COMMISSIONER PAT IRWIN AND COMMISSIONER DARIN BLOYED TO “OPT OUT” SALARY INCREASE FOR FY 2016-17 – Mr. Bloyed stated that he already opted out for this year. Mrs. Shank stated that she was not asked if she wanted to be included. An item will be put on the next agenda. It was noted that a letter needs to be submitted to the Recorder-Auditor’s office.

Mrs. Shank made a motion to accept Commissioner Irwin’s request to opt out of the salary increase for Fiscal Year 2016-17 starting January 1, 2017. Motion seconded by Mr. Bloyed and passed.

The meeting recessed at 10:26 a.m. and reconvened at 10:33 a.m.

JERRY ALLEN, SHERIFF: Sheriff Allen reported that Deputy Reed has been doing his FTO (Field Training Officer) and has also been working in the jail. They had a report of a plane crash in the Black Rock Desert, but before anyone could get out there, they reportedly flipped it over and flew away. The jail vehicle is now out of service. Mr. Wilcox said it will need a new engine. Sheriff Allen has found a used vehicle through BLM (Bureau of Land Management), but does not have a price yet.

Sheriff Allen stated that he met with some gentlemen this morning about an electronic citation system and grant funding. The grant would require a 20% County match, but it could be “in-kind”.

Mr. Bloyed asked if the padded cell has been fixed. Sheriff Allen stated that it has not and he needs to contact that company again. Sheriff Allen stated that all the plumbing issues have been resolved.

There was some discussion regarding the use of body cameras.

UPDATE ON 2016 BURNING MAN EVENT – Sheriff Allen stated that there is a meeting in Reno on Friday and Sgt. Carmichael will attend.

DISCUSSION AND APPROVAL TO SUBMIT GRANTS FOR PERSONNEL – Sheriff Allen stated he had already spoken with Commissioner Irwin about this. This is a Federal Grant that is for three years and would be 75/25 matching funds. The Department currently has one open position, so he would like to use this funding to turn that one position into three. The grant application is due June 23rd. Mr. Irwin stated that, if successful, the people that fill those positions will have to be informed that if the funding goes away, so does the position. Sheriff Allen stated that he would work with Mr. Shields regarding that notification.

Mr. Irwin made a motion to approve the Sheriff submitting grant applications for personnel as discussed. Motion seconded by Mrs. Shank and passed.

APPROVAL TO ADVERTISE/HIRE VACANT DEPUTY POSITION – No action will be taken until Sheriff Allen receives additional information on the grant.

APPROVAL OF RENTAL CONTRACT FOR COUNTY OWNED HOUSE IN IMLAY, NV TO GLEN REED – Mr. Shields worked with Sheriff Allen on this contract. Mr. Shields stated he would recommend the Commission approving this and then presenting it to Deputy Reed for signature.

Mr. Irwin made a motion to approve the rental contract for the County owned house in Imlay, NV to Deputy Glen Reed as presented. Motion seconded by Mrs. Shank and passed.

The meeting recessed at 10:53 a.m. to review vouchers and reconvened at 11:18 a.m.

VOUCHERS: Mr. Irwin made a motion to approve the vouchers, correcting the voucher for Vendor # 989 to reflect the correct Vendor number of #986 and pulling a voucher for Vendor #420. Motion seconded by Mrs. Shank and passed.

MATTERS FOR THE BOARD FOR DISCUSSION; BOARD MEMBER REPORTS; BOARD LIAISON REPORTS: Mrs. Shank stated that Julie Lyon has accepted a full-time position with the School District, but she has agreed to stay on as the Cemetery Administrative Clerk. WNDD (Western Nevada Development District) will be meeting here in June. They will be touring the City and will have dinner at the Museum. Friday Mrs. Shank will be attending a Leadership Workshop at UNR (University of Nevada, Reno).

Mr. Irwin attended NACO and POOL/PACT meetings. Most of his meetings are coming up in the near future. Mr. Irwin stated that he did meet with Michael Clay Construction and they spoke about a solution for the floor drains in the Imlay Firehouse. They also had a slide-show of the work done on the Unionville house. Mr. Irwin also stated that the Sierra Front RAC (Resource Advisory Committee) will be meeting in Humboldt tomorrow. They also plan to tour Coeur Rochester and Unionville.

Mr. Bloyed stated that his quarterly meeting with Nevada Works is on June 10th and he has Recreation Board tomorrow night. Mr. Handka stated that he paid for the new lights at the pool, but there is an item for the Rec Board to discuss the funding as well.

PUBLIC INPUT: There was no public input at this time.

The meeting recessed at 11:30 a.m. to meet in a closed labor session pursuant to NRS 288.220 to meet with the County's labor representative regarding labor negotiations.

The meeting reconvened at 2:00 p.m.

DISCUSS AND CONFIRM ADMISSION INTO THE RECORD OF ALL LETTERS, MAPS, AND OTHER DOCUMENTS OR COMMENTS SUBMITTED FOR PROPOSED PERSHING COUNTY ECONOMIC DEVELOPMENT AND CONSERVATION ACT: Sara Moffat of Senator Reed's office and Gratton Miller of Senator Heller's office were also present.

Mrs. Wesner read into the record documents that were received at the various Town Hall meetings. A list will be attached to these minutes.

Ms. Moffat went through the proposed bill page by page. Further discussion will be held at a special meeting tonight at the Community Center at 6:00 p.m.

PUBLIC INPUT: There was no additional public input at this time.

As there was nothing further to come before the Board, the meeting adjourned at 4:49 p.m.

Approved: _____/s/_____
Darin Bloyed, Chairman

Attest: _____/s/_____
Lacey Donaldson, Clerk