

JUNE 21, 2017

The meeting was called to order at 8:30 a.m. by Carol Shank, Chairwoman. Those present were Robert McDougal and Larry Rackley, Commissioners; Bryce Shields, District Attorney; Karen Wesner, Administrative Assistant; and Rachel Craspay, Deputy Clerk.

APPROVAL OF MINUTES: Mr. McDougal made a motion to approve the minutes of the May 3rd and May 17th meetings as submitted. Motion seconded by Mr. Rackley and passed.

PUBLIC INPUT: None

REVIEW OF ALL AGENDA ITEMS TO DETERMINE IF ANY DO OR DO NOT IMPOSE A DIRECT AND SIGNIFICANT ECONOMIC BURDEN ON A BUSINESS OR DIRECTLY RESTRICT THE FORMATION, OPERATION, OR EXPANSION OF A BUSINESS: Mr. Rackley made a motion that no agenda items impose a direct and significant economic burden on a business or directly restrict the formation, operation, or expansion of a business. Motion seconded by Mr. McDougal and passed.

UNCLASSIFIED DEPARTMENTS:

ROAD DEPARTMENT – Dan Hill was present.

There were some trees that blew over on Reservation Road during last night's wind storm; Mr. Hill went out at midnight to help with the damage. They are laying mag chloride on Grass Valley Road, Reservation Road, Glen Lane, the Trap Club, Hobo Lane, Holmstrom Road, Shearer Ranch Road, and Rawhide Road. Mr. Rackley asked how Grass Valley Road looked after they were done. Mr. Hill said it looked good; they had their best guy on it. Mrs. Shank asked Mr. Hill if the reason that the power went out was because of the trees that had blown over. Mr. Hill stated that several power poles went down causing the outage. Mr. McDougal stated that 5 or maybe 7 power poles went down during the storm.

Request to remove inventory item Lexmark Printer/Copier #7527-2794628N7: Mr. Hill stated the printer/copier is no longer working.

Mr. McDougal made a motion to remove inventory item #7527-2794628N7, Lexmark Printer/Copier. Motion seconded by Mr. Rackley and passed.

LANDFILL & RECYCLING MATTERS – Dan Hill was present.

Mr. Hill spoke with Mr. Nielsen and everything is going well.

Request to purchase a Freon capture recycling system from RSD in Reno and funds to be taken out of Recycle monies: Mr. Nielsen joined the meeting to discuss the purchase. The quote is for \$1460.67, \$1355.94 without tax. This device will remove the Freon from refrigerators and air conditioners that are brought to the landfill so they can be recycled. It's about the size of a briefcase. The Freon is pumped into a tank then the tank is brought into RSD and swapped out. Mrs. Childs said the money will have to come out of capital outlay instead of recycling revenue; you can't purchase something out of a revenue account. The landfill employees will have to take a training class to learn how to use the unit, which they will do in the next budget year.

Mr. Rackley made a motion to approve the purchase of a Freon capture recycling system from RSD in Reno, not to exceed \$1500.00. Motion seconded by Mr. McDougal and passed.

BUILDINGS AND GROUNDS –John Handka was present.

Mr. Handka stated that they received a call from the Water District to let them know that their water usage increased significantly at McDougal complex, from about 20,000 gallons to 134,000 gallons in one month. Upon investigation they found that a hose had been hooked up to the frost free spigot and left on, causing significant flooding in two sections of the field. Mr. Handka and Mr. Rackley decided

that the only recourse would be to lock the spigots. They both said that the flooding looked intentional. Monday evening a tree blew over at Lone Mountain Cemetery and they'll clean it up when they get the opportunity. They need to move a sprinkler head at the park to accommodate the new gazebo. They also need to move some shrubs and a big rock. Mrs. Shank stated the County got a grant from the Tourism Board to cover the gazebo and other improvements at Lovers Lock. The audio/visual updates at the Community Center should be finished by Thursday afternoon and tested on Friday. Mr. Handka was called in for an emergency Tuesday night to the airport because of wind damage. The roof of the trailer at the airport blew off and the fuel system was out of commission due to loss of power. There is nothing wrong with the runway, people can still land and take off, just not refuel. A fuel load of 8,873 gallons was delivered last week. They are also moving Heidi Lusby-Angvick into her new office this morning.

Mrs. Shank is working with the BLM to proceed with the appraisal of the Unionville Cemetery. They are getting close to the appraisal, but are still waiting on the guidelines. Mrs. Shank requested approval to go ahead with the appraisal when they can, but she does not have a cost. Mr. McDougal questioned the process because this land is included in the Lands Bill. When the bill passes, the land would become County owned anyway. Mrs. Shank stated that she didn't want to stop the process in case the bill doesn't go through. Mrs. Childs stated that no money has been budgeted for the appraisal. Mr. McDougal asked to table the approval until the next meeting or later, awaiting further information including cost. Mrs. Shank stated that this has been in the process for many, many years.

COMMUNITY CENTER/ECONOMIC DEVELOPMENT – Agreement to lease/rent office space in the Lovelock City offices for the Pershing County Economic Development Authority Director: Mrs. Shank stated that Heidi Lusby-Angvick met with the Mayor and asked that he put something together, but nothing has come before the board. Basically, the space will be rented to the County for \$1/year.

Mr. McDougal made a motion to proceed with getting an agreement with the City for an office for the Pershing County Economic Development Authority Director. Motion seconded by Mr. Rackley and passed.

PERSHING COUNTY FIRE/AMBULANCE – There were no representatives from any of the departments present.

Mr. Rackley had a meeting Monday with Remsa and Care Flight and the Mayor joined later. One of the things discussed is the billing for ambulance services. The billing is behind and there could be a possible shortfall in ambulance revenue of about \$30,000.00. Remsa has seen some inputs into the computer system, but they are over 90 days and may not be collectable. Mr. Rackley has asked if the County could appoint someone to take over inputting data for the ambulance. Mrs. Shank said she could help. Mr. Rackley stated they may need to pay someone, and when that time comes he has two people in mind. Mrs. Shank met someone at Lake Davis last weekend named Jason Villa, who works EMS and goes out and does resiliency studies for communities with Public Safety. She passed on his contact information to Mr. Rackley as a possibility to maybe working together to get some new grants. Rye Patch Fire is having an issue with keeping their vehicles fueled because there is no truck stop or gas station in the area. He suggested a couple of 55 gallon barrels as a temporary solution. Mrs. Shank stated that there is a tank behind the Sheriff's office that needs to be moved, which may be a temporary solution. Mr. Rackley will look into that. Last week they approved purchasing a water tank for a fire truck that was donated. That truck will go to Las Vegas tomorrow to get the new tank. Mr. McDougal stated that Mr. Evans in Planning and Building issued the permit for the Grass Valley Firehouse extension.

SAFETY/GRANTS – Pam Munk was present.

Request for approval to apply for NRPA/Disney Play Spaces Grant Application: The grant is for \$50,000 maximum and has to be matched one on one, but the match can be in labor or fundraising. Mrs. Munk stated that she thinks it will be easy to match. The grant will make the playground inclusive for

all abilities/wheelchair accessible. Mrs. Munk is also working on other grants for the project. USDA also has a grant available for a person to come out and work on the playground design. She's also working on a grant from KaBOOM!, which is another \$50,000 grant with a 25% match. She estimates that the re-surfacing will be between \$50,000 and \$80,000 alone. She wants to add a water feature next to the pool, the equipment for that is about \$4,000. She's looking at more swings, specifically adaptable swings for children who are handicapped. We're eligible for many grants because we are a low income community. Mr. McDougal asked if a water feature would create competition with the pool, Mrs. Munk doesn't think so. It's more of a sprinkler. Mrs. Shank and Mrs. Munk met with Nelly Moran with Senator Catherine Cortez Masto's office. She stated that she would assist us with any Federal grants, including the Law Enforcement Center, the fire departments and the park. She said that there are several grants that may be available.

Mr. McDougal made a motion to approve the application for the NRPA/Disney Play Spaces grant by Pam Munk. Motion seconded by Mr. Rackley and passed.

PUBLIC DEFENDER, STEVEN COCHRAN – *Drug Testing Policy-discussion regarding the policy's compliance with State and Federal Law*: Mr. Cochran stated that six or seven years ago there was a similar issue with the commissioners at that time with conformity of state and Federal law about testing. Mr. Cochran believes that the safety sensitive definition that the County has adopted is in conflict with the Federal definition of safety sensitive. Mr. Cochran stated that the Code of Federal regulations, Title 49, Subtitle B, Chapter VI, Part 655, Subpart A, Section 655.4 defines Safety Sensitive positions as (1) Operating a revenue service vehicle, including when not in revenue service; (2) Operating a nonrevenue service vehicle, when required to be operated by a holder of a Commercial Driver's License; (3) Controlling dispatch or movement of a revenue service vehicle; (4) Maintaining (including repairs, overhaul and rebuilding) a revenue service vehicle or equipment used in revenue service. This section does not apply to the following: an employer who receives funding under 49 U.S.C. 5307 or 5309, is in an area less than 200,000 in population, and contracts out such services; or an employer who receives funding under 49 U.S.C. 5311 and contracts out such services; (5) Carrying a firearm for security purposes. He believes that the majority of people who are on the safety sensitive list do not fall into the above categories. He also believes that the county policy is in conflict with NRS 284.4065 and 284.4066, which basically state that if someone is classified as safety sensitive they need to be pre-screened at hire, which didn't happen. He believes the policy the County is putting into place has rules that are stricter than what we have in place for individuals who are in drug court; a county employee would be more likely to be submitted to a random drug test than an individual who is on active probation on drug court. Mrs. Shank stated that Jordan Walsh, who represents Pershing County with labor and employment matters, was also here to discuss the policy, as what the County has adopted were the policies that POOL/PACT has in place and the County isn't trying to violate the law. She stated that the local law does not preempt the Federal Law, it just takes it a step further. She stated that all of the people who are on the safety sensitive list fit into a safety role, whether by operating vehicles, are in positions of authority, or doing things which could subject the county to liability. Mr. Cochran disagrees. Mr. Shields stated that he disagrees with everything Mr. Cochran has said. Mr. Shields stated that Chapter 284 doesn't apply to county employees; it's a Chapter that applies exclusively to state executive employees. The CFR does not preempt local rules and ordinances. In order for preemption to occur, the local rule or ordinance has to make compliance with Federal law impossible and we don't see that here. The case that Mr. Cochran talked about defines a safety sensitive position as a position that is fraught with risks to where a momentary lapse in judgement could result in irremediable consequences to another party. Mr. Shield stated that it's difficult to argue that while driving a county vehicle, a momentary lapse in attention could cause irremediable consequences to another person. Mrs. Shank thanked Mr. Cochran for bringing the information to the board at reiterated that the County is following with the POOL/PACT policies.

WAYNE CARLSON, EXECUTIVE DIRECTOR, POOL, AND KENT MOWRY, A&H INSURANCE: *POOL Renewal Proposal Presentation, Acceptance of renewal proposal from Nevada Public Agency Insurance Pool (POOL) and approval for payment from Fiscal year 2017-2018 funds:* Mr. Carlson was unable to attend; Mr. Steven Romero attended in his stead. Mr. Mowry presented the renewal proposal to the board. Mr. Romero gave some history of how the POOL started; the idea is to purchase not just insurance, but to purchase insurance with a risk management supplement. He also stated that there are several grants for Safety and Risk Management that the POOL offers. They also offer HR services, e-learning for safety, on-site training and inspections for a variety of things from workplace safety and ergonomics to playground inspections. There is a wealth of benefits and resources for its members. They are now offering Cyber Security inspections as well. Mr. Mowry stated that on the existing policy we have a \$1000 deductible for all perils. The property limit has a \$300,000,000 max loss. The liability limit is \$10,000,000 combined limit. This includes auto liability, personal injury liability, general liability, employment practices, environment liability, and cyber liability. These limits are shared limits that belong to all members of the POOL. Mr. Rackley asked if the damage from the wind last night would be covered. Mr. Romero stated that as long as the building is on the schedule it would be covered. Mr. Mowry commended the County for running a tight ship and keeping claims down. That being said, the increase this year is very modest at about 6%. The rates stayed about flat; the increase is from exposure change. The premium will not change for the entire year, whether items are added or deleted, with the exception of a project that is \$5,000,000 or more. Mr. McDougal stated that he really liked all the safety items that are included. Mr. Romero told the board that the PACT side, worker's compensation, did change. Our experience mod factor did go up one click, we had a 1.01% experience mod factor but we had some losses which increased that to 1.02%.

Mr. McDougal made a motion to approve the renewal proposal from the Nevada Public Agency Insurance Pool (POOL) and A&H Insurance for FY 17-18 and payment of \$171,260.62. Motion seconded by Mr. Rackley and passed.

ELECTED DEPARTMENTS:

LACEY DONALDSON, CLERK-TREASURER – Roll Adjustment for APN# 007-540-12: Mrs. Cerini-Jones explained that during new construction the concrete flat work was placed on the roll as a garage and taxed as such. The parcel was in the FY17-18 Ratio Study conducted by the Department of Taxation, who made the current Assessor's team aware of the error. We are only allowed to adjust the previous three years, resulting in a refund of \$507.26.

Mr. McDougal made a motion to approve the roll adjustment for parcel 007-540-12 and a refund of \$507.26. Mr. Rackley seconded the motion and it passed.

Approval of Delinquent Tax Notice Affidavit: There were 731 letters mailed, 38 were returned and 32 were undeliverable.

Mr. McDougal made a motion accepting the Delinquent Tax Notice Affidavit. Motion seconded by Mr. Rackley and passed.

RENE CHILDS, AUDITOR-RECORDER – The Recorder-Auditor's office has decided to go with Tyler Technology to replace ADS for recording and financial software. She brought in contracts with the quotes for the software. The total cost will be approximately \$77,240 for the recording for the initial software and services, with annual fees of about \$16,000. For the financial software it will be about \$94,097 with annual recurring fees of about \$13,000. But not all aspects will be enacted the first year so the cost will be adjusted. Mrs. Childs also talked about the ambulance budget and the billing issue. She hasn't received the monthly report from REMSA for more than six months so she called and asked them to send it. Chris at REMSA replied that the reason they hadn't sent the report was because nothing had been sent to them to process runs and send bills. There is serious concern about the ability to collect on claims that are over 90 days old. Mr. Rackley said that he would make this one is his top

priorities and try to solve the issue with the ambulance billing. Mrs. Childs also stated that there is still an ongoing issue with vouchers being turned in on time.

LAURI CERINI-JONES – *Approval of Devnet Contract for Property Tax and wEdge License, Maintenance, and Support in Pershing County, Nevada:* Mr. Shields said that he went over the contract and Devnet agreed to the changes that he requested. Mrs. Cerini-Jones stated that the contract is a 5 year contract. The first year the cost will be \$125,500 and then years 2 through 5 will be \$66,670/year. This is budgeted under the Building Fund budget under computer and software. This software is based on parcel count so the amount could very well change.

Mr. Rackley made a motion to approve the Devnet Contract for Property Tax and wEdge License, Maintenance, and Support in Pershing County, Nevada. Mr. McDougal seconded the motion and passed.

The appraiser was in Carson City yesterday for testing and the car started acting up on the way back around Fernley. Mrs. Cerini-Jones asked what to do in that situation. Do we call a tow company? There are no procedures on what to do. Mr. McDougal stated that we need to see if our vehicle insurance has a roadside assistance and if not come up with a policy for situations like this. Mrs. Shank suggested that she put the phone number for Jim's Point S Tires in the vehicle.

KAREN STEPHENS – Not present.

JERRY ALLEN – Sheriff Allen was unable to attend because of limited personnel. Mr. Rackley spoke for him.

Approval of COPS grant: The grant takes the money from the open, unfilled position and creates four positions. It's a 75% grant.

Mr. Rackley made a motion to approve Sheriff Allen applying for the COPS grant. The motion was seconded by Mr. McDougal and passed. The deputies that are hired with the grant funds would be made aware that if the grant went away so would their positions.

UPDATE ON PROGRESS OF SITE LOCATION, DESIGN, FUNDING, AMENITIES AND CONSTRUCTION OF POTENTIAL NEW LAW ENFORCEMENT CENTER: Mr. Rackley has been meeting with the Sheriff going over floor plans. They are trying to combine the two architects' renderings to come up with what will work best. They are looking at the existing site first, and then the industrial site would be the second choice. Mr. McDougal said he would look over the plans from an architectural standpoint.

DISCUSSION OF USE OF DERBY FIELD AIRPORT BY THE UNITED STATE AIR FORCE FOR POSSIBLE NIGHT TRAINING: The use will be similar to what is currently taking place, they are just asking for permission. They will be practicing touch and go and fueling among other activities.

Mr. Rackley made a motion to allow the United States Air Force to use Derby Field for possible night training. Motion was seconded by Mr. McDougal and passed.

SELECTION OF WEB DESIGN DEVELOPMENT SERVICES AND HOSTING FOR PERSHING COUNTY WEBPAGE: Mrs. Shank has been talking with three different companies, Civic Plus, Revize and CC Communications. Mrs. Shank said they each offer basically the same things. She eliminated CC Communications because they basically only work with school districts. Civic plus is a little bit more expensive than Revize, and she really likes the way Revize is done. The cost of that system is \$9784.00 with an annual fee of \$1800. For Civic plus it would be more than \$25,000 with an annual fee of \$2400. Mr. McDougal clarified that Civic Plus has two options, one for \$11,000 and one for \$14,000, so those would be the comparable numbers. Mr. McDougal asked if the website could link with the Economic Development webpage. Mrs. Shank said that shouldn't be a problem. Both companies are very easy to use and provide training and tech support. Mrs. Shank stated that the current

webpage is hard to navigate and it's very difficult for staff to post agendas on. Mrs. Shank stated that we need to have a more user friendly website.

Mr. Rackley made a motion to choose Revize to host the Pershing County website. Motion seconded by Mr. McDougal and passed.

PUBLIC COMMENT: Mr. McKinney described the windstorm at the airport last night. He said they thought it was the MiG blowing around and when they looked outside they couldn't see anything because the roof was blocking the door. He stated that he is looking for guidance about what to do because Mr. Handka said he couldn't stay there.

REQUEST FOR PROPOSALS (RFP) FOR INTERNET & TECHNOLOGY (IT) SERVICES FOR PERSHING COUNTY INCLUDING ASSISTANCE WITH EQUIPMENT AND SOFTWARE CONVERSION FROM ADS (ADVANCED DATA SYSTEMS) TO NEW SOFTWARE PROGRAMMING AND DATA TRANSFERS. Mr. Rackley made a motion to put out a request for proposals for IT services for Pershing County. Motion seconded by Mr. McDougal and passed.

PUBLIC HEARING ON PROPOSED ORDINANCE NO. 328, AN ORDINANCE AMENDING CHAPTER 15.04, ENTITLED ADOPTED BUILDING CODES, OF TITLE FIFTEEN OF THE PERSHING COUNTY CODE BY ADOPTING THE 2012 INTERNATIONAL BUILDING CODE AND INTERNATIONAL RESIDENTIAL CODE TO INCLUDE THE 2012 UNIFORM PLUMBING CODE, UNIFORM MECHANICAL CODE, INTERNATIONAL ENERGY CONSERVATION CODE, AND THE 2010 NATIONAL ELECTRICAL CODE, ALONG WITH THE 2012 NORTHERN NEVADA AMENDMENTS TO SUCH CODES: There were no public comments. Mr. McDougal explained that this is an update in the Building Code. We are currently operating on the 2003 code, so we're quite far behind. The City is also updating to the 2012 Code. There is a possibility that the City and County combine the building/permitting sometime in the future and being on the same code would simplify that merge.

Mr. McDougal made a motion to adopt Ordinance 328, an Ordinance amending Chapter 15.04, entitled adopted building codes, of Title Fifteen of the Pershing County Code by Adopting the 2012 International Building Code and International Residential Code to include the 2012 Uniform Plumbing Code, Uniform Mechanical Code, International Energy Conservation Code, and the 2010 National Electrical Code, along with the 2012 Northern Nevada Amendments to such codes. The motion was seconded by Mr. Rackley and passed unanimously.

APPROVAL OF INTRASTATE INTERLOCAL CONTRACT BETWEEN PUBLIC AGENCIES BETWEEN THE DEPARTMENT OF HEALTH AND HUMAN SERVICES, DIVISION OF HEALTH CARE FINANCING AND POLICY (DHCFP) AND DIVISION OF WELFARE AND SUPPORTIVE SERVICES (DWSS): Mr. Shields stated that this agreement is for Indigent Medical Services. Under Chapter 248, counties have a responsibility to provide medical care for indigent residents. What that means is that if anyone in the County goes to the hospital on an emergency basis the County has a responsibility to make sure those medical bills get paid. This is a cooperative agreement between the County and the DWSS of the state so that they can provide Medicaid reimbursement to the County. It provides a way for us to fulfill our statutory obligations. It's a two year contract.

Mr. McDougal made a motion to approve the Intrastate Interlocal Contract between Public Agencies between the Department of Health and Human Services, Division of Health Care Financing and Policy (DHCFP) and Division of Welfare and Supportive Services (DWSS). The motion was seconded by Mr. Rackley and passed.

APPROVAL OF AMENDMENT #1 TO INTRASTATE INTERLOCAL CONTRACT BETWEEN STATE OF NEVADA, COMMUNITY HEALTH SERVICES PROGRAM AND PERSHING COUNTY: Mr. Shields stated that the signature page had Nye County instead of Pershing County so no action was taken.

PROCLAMATIONS AND AWARDS: Mr. McDougal made a motion to approve a Proclamation for Appreciation and Gratitude to Annette Stripe. Motion seconded by Mr. Rackley and passed.

Mr. Rackley made a motion to approve the Proclamation of Recognition, Appreciation, and Gratitude to the Coeur Rochester Mining Co. and its employees. Motion seconded by Mr. McDougal and passed.

NEVADA RURAL HOUSING AUTHORITY: PRESENTATION ON THE NRHA PROGRAMS AND APPROVAL TO TRANSFER THE 2017 PRIVATE ACTIVITY BOND CAP TO NRHA – Bill Brewer, Deputy Director for Nevada Rural Housing Authority and Roger Mancebo, Vice Chairman for the Board of Commissioners for NRHA were in attendance.

Mr. Brewer explained that the private activity bond cap is the opportunity for a local jurisdiction like ours to issue tax free debt. The Treasury gives each state so much bond cap every year based on population. This year Pershing County got about \$246,000, which isn't really enough to do anything with. He stated that it would cost more to issue the debt than it would be worth. So NRHA asks the smaller jurisdictions to transfer the funds so they can be pooled together. The bond can be used for affordable housing, industrial development and several other things. The program started in 2006 and since that time a little over 1.6 million dollars has been transferred from Pershing County to NRHA and that has generated about 2.7 million dollars in economic activity in the county. Mr. McDougal asked if the housing that can be done under this program can be used for Section 8 housing. Mr. Brewer explained that the funds can be used for mortgage credits on home purchases, to help low income people buy homes.

Mr. McDougal made a motion to approve Resolution 17-0605 for the purpose of transferring the 2017 NRHA Private Activity Bond Cap from Pershing County to NRHA. The motion was seconded by Mr. Rackley and passed.

DISCUSSION REGARDING RE-ADVERTISING AND SALARY COMPENSATION FOR PERSHING COUNTY CODE ENFORCEMENT OFFICER: Mrs. Shank stated that she understands that we only received one application so she thinks we need to re-advertise and look at the compensation because that could be what is keeping people from applying. She understands that it is not budgeted for, but we need a Code Enforcer. Mr. Rackley stated that when the job is posted it doesn't say anything about the pay scale. Mrs. Shank stated that the potential applicants know what is budgeted. The posting says that salary is commensurate with experience.

Mr. McDougal made a motion to re-advertise the Code Enforcer job for a period of two weeks. Motion seconded by Mr. Rackley and passed.

FIRST READING OF A PROPOSED AMENDMENT TO CHAPTER 316 OF THE PERSHING COUNTY DEVELOPMENT CODE "GROUP CARE" TO INCLUDE FACILITIES FOR THE TREATMENT OF THE ABUSE OF ALCOHOL OR DRUGS AND A PROPOSED AMENDMENT TO SECTION 17.304.20E, "RESIDENTIAL USE TYPES" TO INCLUDE WITHIN THE DEFINITION OF "GROUP CARE" FACILITIES FOR TREATMENT OF ABUSE OF ALCOHOL OR DRUGS: Mr. Shields stated that the intent behind this amendment is to reconcile a discrepancy between the way that group care facilities are defined under Chapter 316 of the Development Code and Use Classifications under section 17.304-20-5. Under Chapter 316 group care

is defined as a residential facility that provides food, shelter, assistance and limited supervision to a person who is aged or infirm or someone with disabilities, but it specifically excludes a halfway house for the recovery of a drug addict or alcohol abuser. In Section 17 the definition of a group care specifically includes a halfway house for the recovery of a drug addict or alcohol abuser. So we are attempting to expand the definition to reconcile the discrepancy between the way group care facilities are defined in the Development Code. There is an organization here in the County called New Life and they operate a halfway house for the recovery of drug and alcohol abusers, specifically for reintegration into society for people who have suffered from those problems. It isn't a treatment facility; it's more a life skills and cultural change that they try to instill into these people. Because of the discrepancy in the Development Code they would not be able to operate their facility in Pershing County. Mr. McDougal asked if, when applying for a special use permit, they would still have to define the kind of group care they are providing. Mr. Shields said they would.

Bill Number #329 was introduced Mr. Rackley and read by Title.

CORRESPONDENCE: Mrs. Shank has a letter from the Office of the Governor asking for a donation of a 3' x 5' Pershing County flag. They're trying to put all the County flags in the old Assembly Chambers at the State Capitol building. For the next agenda she would like to discuss updating the Pershing County flag by adding the County Seal.

BRYCE SHIELDS, DISTRICT ATTORNEY: Mr. Shields discussed what would constitute an emergency item and how to allow that item to be discussed during the meeting. He stated that it would be allowable to discuss the damage to the trailer at the airport and what to do for Mr. McKinney and his wife's living situation.

REPORT FROM ADMINISTRATIVE ASSISTANT: Karen Wesner was present.

REVIEW AND APPROVAL OF PERSHING COUNTY CONSENT AGENDA POLICY – Mrs. Shank asked the other commissioners what they would like to see on the consent agenda. A consent agenda is a block of specific, non-controversial agenda items that require no discussion that would be approved in one motion. Any item on the consent agenda may be removed and discussed at length. Both Commissioners are in favor of the consent agenda, for the purpose of moving the meeting along in a timelier manner.

Mr. McDougal made a motion to approve the Consent Agenda Policy, with the exception of changing the time on item 4 from one week to 4 working days. Motion was seconded by Mr. Rackley and passed.

EMERGENCY AGENDA ITEM FOR DISCUSSION: Last night there was a wind storm that blew off the roof of the trailer at the airport where Mr. McKinney and his wife live, essentially leaving them homeless. Mr. McKinney works for Buildings and Grounds and rents the trailer from the County. The trusses broke when the roof was ripped off by the wind and Mr. Handka thinks the trailer is going to be a loss. Rene Childs suggested allowing the McKinney's to use the connex on the back lot for storage of personal items that were in the trailer. Mr. McDougal has a double wide on Nevada Nile Ranch property that he can make available for 30 days so that the McKinney's would have temporary housing. Mr. McKinney would need to make payment arrangements to Mr. McDougal's company for \$250/month. Mr. Shields clarified that the lease with the County is terminated and rent will be abated under an act of God. Any living arrangements going forward will be a private agreement between Mr. McKinney and Mr. McDougal. Mrs. Shank asked if we needed to have someone living at the airport and both Mr. Handka and Mr. McDougal said they felt it was beneficial. There are cameras, but it is still a good idea to have a presence.

APPROVAL OF THE 2017-2019 TENTATIVE AGREEMENT FOR THE PERSHING COUNTY EMPLOYEES ASSOCIATION: Mr. Rackley made a motion to approve the 2017-2019 tentative agreement for the Pershing County Employees Association. The motion was seconded by Mr. McDougal and passed.

APPROVAL OF YEARLY SALARY INCREASES FOR UNCLASSIFIED EMPLOYEES FOR FY 2017-2018 (T. BJERKE, K. BRINKERHOFF, S. COCHRAN, H. LUSBY-ANGVICK, G. MONROE, D. HILL, K. WESNER, J. HANDKA, J. MCKINNEY, J. EVANS, J. BULLOCK): Mrs. Shank stated that the Employees Association negotiated a 1.5% cost of living increase and most of them would get a 2.5% merit increase, for a total of 4%.

Mr. McDougal made a motion to approve a 4% increase for the Unclassified Employees for FY 17-18. Motion seconded by Mr. Rackley and passed.

UPDATE ON THE PERSHING COUNTY ECONOMIC DEVELOPMENT AND CONSERVATION ACT: Mr. McDougal said that the bill had been marked up and it will go to the full committee tomorrow afternoon where every member can offer amendments and adjustments and then it will presumably get voted out of committee and onto the House floor. It's basically the next step up.

ITEMS FOR FUTURE AGENDAS: The Board scheduled a Jail inspection for July 19th at 7:15 a.m. and an RTC (Regional Transportation Commission) will be at 8:00 a.m.

MATTERS FOR THE BOARD FOR DISCUSSION, BOARD MEMBER REPORTS, BOARD LIAISON REPORTS: Mr. McDougal went to the Central Nevada Rural Water Authority meeting in Ely on June 9th to discuss water related legislation. Mr. Rackley said the Senior Center Advisory Board will meet this afternoon. The Volunteer Advisory Board met yesterday, but didn't have a quorum. The TV board will have a tri-county meeting July 11th. Mrs. Shank had a Cemetery Board meeting and they will come before the Commission on July 5th to discuss increasing their fees. The Healthcare Foundation met and they exceeded their goal.

PUBLIC COMMENT: There was no public comment.

VOUCHERS: Mr. McDougal made a motion to approve the vouchers with the exception of a voucher for Vendor #471, Robert McDougal. Mr. Rackley seconded the motion and it passed.

Mr. Rackley made a motion to approve the voucher for Vendor #471, Robert McDougal. Motion seconded by Mrs. Shank. Mr. McDougal abstained because the payment was to him. Motion passed.

As there was no further business to come before the Board, the meeting adjourned at 12:31 p.m.

Approved 8/02/17: _____/s/_____
Carol Shank, Chairwoman

Attest: _____/s/_____
Lacey Donaldson, Clerk