

## AUGUST 3, 2016

The meeting was called to order at 8:30 a.m. by Darin Bloyed, Chairman. Those present were Pat Irwin and Carol Shank, Commissioners; Karen Wesner, Administrative Assistant; and Lacey Donaldson, Clerk.

**APPROVAL OF MINUTES:** Mr. Irwin made a motion to approve the meeting minutes of June 15, 2016 as submitted and July 20, 2016 adding, that in regards to reviewing the agenda, no action will be taken regarding Item #7. Motion seconded by Mrs. Shank and passed.

**PUBLIC INPUT:** There was no public input at this time.

**REVIEW OF ALL AGENDA ITEMS TO DETERMINE IF ANY DO OR DO NOT IMPOSE A DIRECT AND SIGNIFICANT ECONOMIC BURDEN ON A BUSINESS OR DIRECTLY RESTRICT THE FORMATION, OPERATION, OR EXPANSION OF A BUSINESS:** Mrs. Shank made a motion that with the exception of Agenda Item #8 regarding business license fees, no agenda items impose a direct and significant economic burden on a business or directly restrict the formation, operation, or expansion of a business. Motion seconded by Mr. Irwin and passed.

### **UNCLASSIFIED DEPARTMENTS:**

**ROAD DEPARTMENT** – Brian Greene was present.

Mr. Greene reported that since the last meeting they graveled the pole line road. Once more gravel is made they will do another mile. In the meantime, there is a stockpile in the Paris Pit, so they will be working in the Sue Hills near the Paris Ranch. They also spent a few days working on the road in Imlay that will be paved. The paving was scheduled for this week, but it was cancelled. It should be done by the end of the month.

Mrs. Shank asked about reflective markers on Grass Valley Road. Mr. Greene stated that he still needs to seal the road, but he has no plans to stripe it.

**LANDFILL** – Brian Greene was present.

Mr. Greene stated that he spoke with Precision Blasting and they will be providing another quote to blast another bench.

Mr. Irwin asked how the mosquito spraying went in Imlay. Mrs. Wesner stated that she hasn't had any complaints, but she doesn't think Mr. Frey will be spraying for us again. His plane was spotlighted by the Sheriff's office and the Highway Patrol, which could have caused him to crash.

**SENIOR CENTER/VOLUNTEER COORDINATOR** – Jordan McKinney was present.

Mrs. McKinney reported that they are going to Virginia City on August 18<sup>th</sup>. The trip to Burning Man is scheduled for August 30<sup>th</sup>. They will be taking a night tour this year and the trip will start with a barbeque at the Gerlach Firehouse.

Mrs. McKinney also reported that the stove has been fixed for no charge as all they did was clean the igniter. She did get two quotes on new stoves. It was noted that the current stove was purchased three years ago and approximately \$3,682 has been spent on repairs in the past year.

There was discussion about warranties. The Board would like to see an additional warranty purchased for the new stove. Mr. Irwin asked if the current stove would have any trade-in value. Mrs. McKinney will find out.

The next Advisory Board meeting is Friday at 7:30 a.m. and they will discuss the two stove quotes. Breakfast at the Center will be on August 26<sup>th</sup>. The Volunteer Safety training is on August 4<sup>th</sup>.

Mrs. McKinney also gave the Board the monthly meal count and on July 29<sup>th</sup> they were 5 people away from 100!

**BUILDINGS AND GROUNDS** – John Handka was present.

Mr. Handka reported that all the a/c units are installed and running. They are having an issue with the temperature in the District Court Clerk's office, but Mr. Handka is looking into it. Mr. Irwin asked if all the window units have been removed. Mr. Handka stated that they have removed all of them that can be at this time.

Mr. Handka also reported that the Frontier Days event was held last weekend. He has found 13 broken sprinkler heads. All the sprinklers were clearly marked, but the Frontier Days Committee removed the flags. Mr. Handka was asked to keep track of the time and costs of cleaning up and fixing things after the event. He stated that throughout the event the vendors kept overloading the power and the crew was called in several times. There were also a lot of complaints about dog waste. The Frontier Days group kept asking Buildings and Grounds to come back to clean things up. Mr. Handka also stated that the inflatables were left on the grass after they were told they would be moved every night.

The Board will put an item on a future agenda so that these matters can be discussed with the Frontier Days Committee.

*Proposals from Oasis Air Conditioning and Heating to service HVAC units for Pershing County buildings; Proposal to install HVAC in Resident Deputy's house; Proposal to add cooling system to Imlay Community Center:* Mr. Handka stated that the reason for the higher price for the Imlay Community Center is because the old unit will have to be pulled out to install the cooling units and then put back in. He also stated that he was told that maintenance needs to be done quarterly on the new Courthouse units to avoid voiding the warranty. The Board would like to speak with Oasis as this should be part of our original agreement.

At the previous meeting the Board had asked Mr. Handka to look into some other options for the Imlay Community Center. Mr. Handka stated that he does have some window mount units he can install out there, but with Frontier Days he hasn't had time. Mrs. Shank stated that the Board had also suggested a unit like the one in the Sheriff's Office server room.

Mr. Irwin also asked what Mr. Handka's plans are for the window units removed from the Courthouse and how many there are. Mr. Handka stated that there are a dozen or so units and they are currently being stored at the Buildings and Grounds shop.

**COMMUNITY CENTER/ECONOMIC DEVELOPMENT** – Mrs. Shank reported that Mrs. Lusby-Angvick attended training in Idaho last week and is back now. It will be a few weeks before she receives her test results.

**FIRE/AMBULANCE DEPARTMENTS** –

*Ambulance Report:* Chief Ayoob reported that the power lift has been delivered and they are working with Humboldt General to get it installed in the new ambulance. The department currently has 21 members, with 19 of them being EMTs (Emergency Medical Technicians). There is also a potential member that already has EMT training as well. Chief Ayoob stated that there is a team working on training schedules.

*Update on Ambulance / EMS Evaluations:* Chief Ayoob stated that they have had some discussion regarding the EMS Evaluation that was done. Chief Ayoob feels a lot of broad strokes were taken in the evaluation. They are looking at conducting their own survey within the department and then in the community focusing on the options of splitting the department into an ambulance side and a fire side. Mr. Irwin stated that he would like to see a written response to the evaluation. Chief Ayoob stated that their main focus right now is recruitment and they have chosen not to address the rest of the report.

Mrs. Shank stated that she felt a lot of the evaluation seemed inaccurate and would like some clarification. Chief Ayoob stated that the evaluation mentions some financial options and wondered if the Commission had looked at those. Mr. Irwin stated that they had expected the Department to tell the Board what options would work best and how much money is needed.

Chief Ayooob stated that they will be doing the in-house survey at their next meeting and he could probably have some information in regards to the community's response by the second meeting in September.

*Update on F Endorsements and Firefighter I & II training:* Chief Ayooob stated that Tom Helms will be putting on a F Endorsement class August 29<sup>th</sup>. The first class will include officers from Lovelock and Rye Patch. Once that is done they will schedule another class for other members. Mr. Heidemann stated that he doesn't understand why they are having selective training. Chief Ayooob stated that they wanted to keep the first class small to adequately provide the training. After that, those members can serve as trainers as well.

Mrs. Shank asked about the Firefighter I/II training. Chief Ayooob stated that there are currently six people in the class and they have been providing practical training, but it is moving slower than expected. A test date will be set for some time in October. Chief Ayooob stated that he is trying to be firm with the training, but you can only push volunteers so hard.

Mr. Shields, District Attorney, joined the meeting at 9:28 a.m.

The F Endorsement requirement was discussed again. Chief Ayooob stated that once the first class is held, they should be able to provide the training more quickly and thought everyone should have it by the end of the year.

Chief Ayooob asked Mr. Shields if Sean Burke had given him the information regarding a Memorandum of Understanding between the departments. Mr. Shields stated that he did and he is still working on it. Chief Ayooob explained that this was a requirement to apply for certain grants.

An advanced EMT course was discussed. Debbie Mock had given a presentation to the Commission in regards to an offer from Humboldt General. The cost was approximately \$21,000. Chief Ayooob stated that they would like to start it in January, but he is not sure what direction they will take. Mr. Irwin mentioned that there are some grant options to help pay for the class.

Mr. Heidemann asked where the department is at with Triptix, the new EMS reporting system. Chief Ayooob stated that three members did a webinar, but they are still using the old program. Mr. Heidemann also spoke about the Fire Shows West Conference. Chief Ayooob stated that they will work with Charlie Sparke regarding how many spaces are available.

LIBRARY – Pam Munk was present.

Mrs. Munk stated that the new art exhibit was installed yesterday. There is also a magician who will be performing two shows at the Library tomorrow.

COOPERATIVE AG EXTENSION – *Request to remove inventory item #4101, task chair and transfer it to the Senior Center:* Mrs. Shank made a motion to approve the removal of inventory item #4101, task chair and transfer it to the Senior Center. Motion seconded by Mr. Irwin and passed.

SAFETY – Pam Munk was present.

Mrs. Munk stated that the summer session of Safety classes has been completed. There is a make-up class on August 19<sup>th</sup> and Volunteer training tomorrow. Mrs. Munk had a list of all the classes that were offered throughout the year. Last year we had 97% of employees complete their required classes.

*Approval to take certification classes with grant through POOL/PACT:* Mrs. Munk gave the Board information on the classes she has taken and still needs to take. Mrs. Munk would like to apply for a \$2,000 grant.

Mrs. Shank made a motion to approve Mrs. Munk applying for a \$2,000 grant through POOL/PACT to take Public Sector Safety & Health Fundamentals Certificate Program classes. Motion seconded by Mr. Irwin and passed.

Mrs. Munk asked if Mr. Handka had found out anything in regards to fixing the Library roof. Mr. Handka has spoken with Fast Glass and they will get us a quote for new plexi-glass.

LEPC UPDATE – Mrs. Shank reported that three of our grant applications were approved, the State Emergency Response Commission (SERC), United We Stand and Emergency Management Planning Grant (EMPG).

**ELECTED DEPARTMENTS:**

LACEY DONALDSON, CLERK-TREASURER – Mrs. Donaldson stated she didn't have anything to report.

*Approval of corrections/changes to the Tax Roll:* The Board was given the following corrections:

MH #2653	Bristow	Correcting Veteran's Exemption
APN #001-018-07	Grenz	Correcting Veteran's Exemption
APN #001-128-04	De Leeuw	Reducing Landfill and TV Assessments
APN #007-321-23	Coyle	Correcting PCWCD Assessment
APN #007-321-36	Nejabi LLC	Correcting PCWCD Assessment
APN #007-141-23	Gibson Ranch	Reducing Landfill Assessment

Mr. Irwin made a motion to approve the corrections as presented. Motion seconded by Mrs. Shank and passed.

LAURI CERINI-JONES, ASSESSOR – Mrs. Cerini-Jones stated that she had six applicants for the Appraiser position and she will be interviewing five of them on Friday. She is excited as two of the applicants have Bachelor of Arts degrees and one has an Associate's Degree. This education, if approved by the State, could go towards their certification.

She also stated that she met with Brent Farr of Farr West Engineering regarding GIS.

**PLANNING DEPARTMENT:** James Evans was present.

Mr. Evans stated that there will not be a Planning Commission meeting in August, but he does have items for a meeting in September. It is a parcel map within the City.

**IMLAY WATER SYSTEM:** James Evans was present.

Mr. Evans stated that all the major testing was done in July and they are waiting for the test results.

**BUILDING DEPARTMENT:** James Evans was present.

Mr. Evans gave the Board the monthly permits issued and fees collected report.

UPDATE ON CODE ENFORCEMENT – Mr. Evans stated that he and Mrs. Garretson are doing the best they can, keeping up with the open cases. No new complaints have been received.

UPDATE ON ARCHIVAL BUILDING CONSTRUCTION – Mr. Evans reported that they had a walk-through last Thursday. They are looking at possible completion by the end of September.

Mr. Evans spoke about the proposal Juvenile will be making regarding constructing a wall to create an additional office. He spoke with Manufactured Housing and they still have jurisdiction, so the plans have to be approved by them. Mr. Shields didn't think that sounded right and will look into it.

Mr. Evans also asked that an item be put on the next agenda to move Mrs. Garretson to full-time.

**ELECTED DEPARTMENTS, CONT.D:**

BRYCE SHIELDS, DISTRICT ATTORNEY – Mr. Shields reported that he will be in Alabama next week for training.

**PROCLAMATIONS AND AWARDS:** The Board did not have any Proclamations or Awards to consider.

**COURTHOUSE WINDOW REPLACEMENT BID REVIEW/AWARD:** Mr. Shields gave the Board a contract to review. DeBell's had some concern regarding the construction deadline. Mr. Shields stated that the contract allows for a reasonable extension. They also had a problem with paying a premium for a Performance Bond as they did not factor that cost into their bid. Mr. Shields proposed capping their premium cost at \$1,500, so the County would essentially cover half.

Mr. Bloyed asked about the windows Judge Shirley wants. Mr. Shields stated that originally Judge Shirley was going to use grant funding to put in bullet proof glass in the Judge's Chambers, but was told he couldn't use the money for that. It would cost an additional \$2,500 per window to upgrade to bullet proof glass. This was included in the contract, which increased the cost from \$81,500 to \$85,000. Since the County is going to pay for the upgrade, Judge Shirley has agreed to use some of that grant funding to increase security for the entire Courthouse, including Justice Court.

Mrs. Shank stated that the bid hasn't been awarded yet and asked about the bid from Beautiful Homes Nevada. Mr. Shields stated that they are not a qualified bidder.

Mrs. Shank made a motion to award the bid for the Courthouse window replacement to DeBell in the amount of \$85,000, with the County paying \$1,500 towards DeBell's Performance Bond and with the addition of bullet proof glass for the District Court with them being the lowest, most responsive bidder. Motion seconded by Mr. Irwin and passed.

#### **ELECTED DEPARTMENTS, CONT.D:**

**KAREN STEPHENS, JUSTICE COURT** – Judge Stephens stated that she is looking into getting a link on the website for people to pay their fines online. Mrs. Donaldson stated that she would work with Judge Stephens to get this set up.

The meeting recessed at 10:23 a.m. in recognition of the retirement of Janice Rutherford. Mrs. Rutherford was presented with a gold pendant and bracelet for 22 years of service. The meeting reconvened at 10:40 a.m.

**JERRY ALLEN, SHERIFF: UPDATE** – Sheriff Allen stated that there was a Jail Inspection this morning that went well. He reported that the Youth Resource Officer Grant (YRO) has been approved. Sheriff Allen stated that he had applied for two positions, but was only granted one. We did receive 100% funding for that position though. He met with Superintendent Fecht this morning and he is very happy to see this program continue. Sheriff Allen stated that we did have this program once before, but it was discontinued after the first year.

Sheriff Allen spoke about another grant he had wanted to apply for that would allow the hiring of additional personnel, but we missed the deadline. He will try again next April.

**DISCUSSION REGARDING APPROVAL FOR OUT OF STATE TRAVEL FOR DEPUTIES TO PROCURE POSSESSION OF K-9 UNITS** – Sheriff Allen stated that there is funding for one dog in the budget, but he would like to obtain one for the School Resource Officer as well. He is looking into other funding sources. There were some timing issues in regards to when the training was scheduled and the date of the Commission meeting, so two officers already went to Kansas at the end of July. Mr. Bloyed stated that he understood that from time to time these things come up, but Commissioner Irwin should have been called prior to the deputies being sent.

Mrs. Shank made a motion to approve the out of state travel for two deputies to go to Kansas to select a K-9. Motion seconded by Mr. Irwin and passed.

**UPDATE ON 2016 BURNING MAN EVENT AND APPROVAL OF BUDGET FOR THE 2016 BURNING MAN EVENT** – Sheriff Allen stated that he met with Burning Man and the BLM on Monday regarding some operational procedures. Burning Man has agreed to supply the radios, meals, and the shower and bunkhouse facilities this year at no cost to the County, but we will have to pay for them next year.

Sheriff Allen has prepared a budget in the amount of \$180,000, which includes the following:  
\$3,000 to upgrade the microwave equipment  
\$2,500 for uniforms  
\$2,500 for other supplies (batteries, goggles, etc.)  
\$172,000 for personnel

He is still concerned with the early opening and heard that Burning Man will be applying for 7,000 more early entrants. This time period is not covered by the Settlement Agreement.

Sheriff Allen also wanted the Board to be aware that there is a portion of Highway 34 in Pershing County that has been maintained by Washoe County and they are probably not going to continue that maintenance after this year.

Mr. Bloyed asked about vehicle costs, as they weren't included in the budget presented. Sheriff Allen stated that he will absorb the fuel costs for traveling back and forth through his regular budget and Burning Man will provide fuel on the playa. Burning Man will be keeping track of this cost as well. Mr. Bloyed asked if they would be renting any side-by-sides. Sheriff Allen stated that it cost them \$10,000 to rent them last year so he is looking into other options. He is looking for one to purchase, so that they don't have this cost every year. Mr. Bloyed asked Mr. Shields what the liability would be if we rented them from the community. Mr. Shields stated that the Board should be wary about going in that direction.

On another note, Sheriff Allen stated that the Board had previously approved having the psych cell re-padded. If we pay the invoice in full, in lieu of in payments, they will offer a 9.25% discount. Mrs. Shank's only concern was a guarantee that the work would be done. Sheriff Allen stated that it may not have to be paid up front, as there is a net 30 days in the contract. The Board did not have a problem paying it in full. Sheriff Allen also stated that Mrs. Donaldson spoke with the insurance and if we have the information regarding who did the damage, they may cover it.

**PATROL VEHICLE ISSUES AND MANPOWER FOR THE SHERIFF'S DEPARTMENT** – Sheriff Allen just wanted the Board to be aware that he has three vehicles with over 100,000 miles and three more with over 200,000 miles on them. One of those vehicles will come out of service once the new one comes on line.

Sheriff Allen also stated that he still has one vacant position that he has approval to hire, but he would like to fill a temporary position as well to cover for Sgt. Stephens' absence. He will not be released for full duty for at least another 6 months and is currently restricted to desk duty. They are currently covering with overtime and have put in about 305 hours. Mr. Irwin didn't feel the agenda item allowed for action to be taken at this time so an item will be put on the next agenda.

### **11<sup>TH</sup> JUDICIAL DISTRICT COURT:**

**JUVENILE PROBATION DEPARTMENT** – Judge Shirley, Craig Tippens, Chief Probation Officer, and Judge Wagner were present.

Mr. Tippens stated that Damien McKinney came on board Monday as a Probation Officer.

*Request for construction of a wall in the back room of the Juvenile Office to create additional office:* Mr. Tippens shared the construction plan with the Board. The concern of the Building Inspector was discussed. Mr. Shields does not agree, but would like to look into it further.

Mrs. Shank made a motion to approve the construction of a wall in the back room of the Juvenile Office to create an additional office, following whatever procedures are necessary based on the District Attorney's research regarding Manufactured Housing. Motion seconded by Mr. Irwin and passed.

*Grants awarded to the Juvenile Department – Project Magic, Alcohol/Marijuana Wise Programming, Functional Family Project and Aware Grant Overage Funds:* Mr. Tippens gave an overview of these grants. The Project Magic Grant in the amount of \$25,274.00 and the

Alcohol/Marijuana Wise Programming Grant in the amount of \$3,300 were funded by the Frontier Community Coalition. Project Magic is a 21 session life skills class offered in both Pershing and Lander counties. The Wise Programming is a new program offering online alcohol, marijuana, and other drug intervention to 40 youth in Pershing and Lander counties. The State will be coming out on August 16<sup>th</sup> to certify our site to offer these services. Mrs. Shank asked how the online intervention will be offered. Mr. Tippens stated that they have computers in the office and the participants will be required to come in to use the service.

Mr. Tippens also spoke about the Functional Family Project, which was created by Judge Wagner several years ago. It offers parents who are considering divorce or already going through divorce counseling, life coaching and co-parenting classes to minimize the impact to the family. Mr. Tippens stated that they have submitted a grant application in the amount of \$29,000 to the Frontier Community Coalition as well and they are waiting to hear if it has been approved. This grant is solely for Pershing County.

Mr. Irwin asked Mrs. Childs if these were grants she needed to keep track of. She stated yes and that Mr. Tippens has given her copies.

Mr. Tippens also stated that he has a pending application for a Youth Apprenticeship Program. This program would put fifteen youth to work, five in each county, through Job Connect. Mr. Tippens stated that he did not account for Worker's Compensation in the amount of \$600, so this will come out of the Juvenile Department's budget.

DISTRICT COURT – Judge Shirley and Mackenzie Hodges, Court Administrator were present.

*Justice Assistance Grant (JAG) for security upgrades for the 11<sup>th</sup> Judicial District Court in the amount of \$49,568.00 (reimbursement) for the period of 8-1-16 to 9-30-17:* Ms. Hodges stated that the grant funding breaks down as follows:

\$7,196 to install metal detectors in Pershing County and Mineral County;

\$1,018 for holdup switches for the Judge's Chambers and the Clerk's Office;

\$15,843 for new windows in Court Reporter's office, the Judge's Chambers, and the Judicial Assistant's office;

\$6,631 for bullet proof coating for the windows in the Judge's Chambers in Pershing and Mineral counties; and

\$18,051 for an access control system in Mineral County.

Mr. Bloyed asked about the amount awarded for the windows and bullet proof coating since Pershing County added bullet proof windows to their bid award. Judge Shirley stated that he will submit a grant amendment so that money can be used for something else.

*Approval of plan to create office space for Court Administrator and permission to move forward with the plan:* Judge Shirley gave an overview of the Court Administrator position and gave them a rough drawing of the plan.

The meeting adjourned at 11:45 a.m. to tour the Jury Room and District Court Clerk's office and reconvened at 12:00 p.m.

Mr. Irwin made a motion to approve the creation of an office space for the Court Administrator as presented. Motion seconded by Mrs. Shank and passed.

**ADVISORY BOARD APPOINTMENTS:** GRASS VALLEY ADVISORY BOARD – A letter was received by Kim Klemish asking to be reappointed to the Grass Valley Advisory Board.

Mrs. Shank made a motion to reappoint Kim Klemish to the Grass valley Advisory Board with a term expiring June 30, 2018. Motion seconded by Mr. Irwin and passed.

BOARD OF EQUALIZATION – Mrs. Donaldson stated that she would like to keep a Commission member on the Board.

Mr. Irwin made a motion to reappoint Carol Shank to the Board of Equalization for the remainder of her current term as Commissioner. Motion seconded by Mr. Bloyed and passed.

**APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN PERSHING COUNTY AND THE NILE VALLEY RACE TRACK REGARDING TRANSFER OF A DECOMMISSIONED WATER TRUCK FROM THE RYE PATCH FIRE DEPARTMENT INVENTORY:** Mr. Shields will work with Mr. Irwin on this item and it will be put back on the agenda.

**CORRESPONDENCE:** There was no correspondence discussed.

**NEVADA WORKS: APPROVAL OF AMENDMENTS TO THE NEVADA WORKS COOPERATIVE AGREEMENT** – Mr. Irwin made a motion to approve the Nevada Works Cooperative Agreement as amended. Motion seconded by Mrs. Shank and passed.

**FIRST READING OF PROPOSED AMENDMENT TO CHAPTER 5.04.030 RELATING TO BUSINESS LICENSE FEE SCHEDULE:** Mrs. Shank introduced Bill #324 and read it by Title as follows:

AN ORDINANCE AMENDING CHAPTER 5.04 OF TITLE 2 OF THE PERSHING COUNTY CODE BY CLARIFYING THE APPLICATION FOR A BUSINESS LICENSE AND ESTABLISHING A FLAT FEE OF TEN DOLLARS (\$10) ON LICENSE PAYMENTS MADE AFTER THE DUE DATE.

**ELECTED DEPARTMENTS, CONT.D:**

**RENE CHILDS, RECORDER-AUDITOR** – Mrs. Childs gave the Board the monthly ending fund balances. The auditors were here last week and will return the week of September 19<sup>th</sup>.

Mr. Bloyed asked what the status of the Option Tax Fund is. Mrs. Childs stated that the current balance is \$934,362, but there are several things obligated in that account. Mr. Bloyed stated that we need to see if we can work vehicles for the Sheriff’s office into this at some point. Mrs. Childs stated that the Ordinance would have to be updated.

*Change order for carpeting in Recorder’s office to match carpet in the Archival Building:* Mrs. Childs gave the Board two quotes, one that includes moving the furniture and one that doesn’t. Mrs. Childs stated that she isn’t sure how this will work as she can’t close her office to have it done.

Mr. Irwin made a motion to approve the bid from Ferguson Construction in the amount of \$14,013.44, which does not include moving the furniture, to come out of the Building Fund. Motion seconded by Mrs. Shank and passed.

*Discussion and follow-up on procurement policies for the Emergency Management Grant Audit:* Mrs. Childs gave the Board the County’s current Ordinance regarding Grants and some information from Elko County.

**VOUCHERS:** Mr. Irwin made a motion to approve the vouchers as submitted with the exception of vouchers for Vendor #237 and Vendor #181, and with discussion regarding the voucher for Vendor #577 at the next meeting. Motion seconded by Mrs. Shank and passed.

**REPORT FROM LEGAL COUNSEL:** No report was given.

**REPORT FROM ADMINISTRATIVE ASSISTANT:** Mrs. Wesner informed the Board that Thoran Towler no longer works for Allison Makenzie, LTD, so we will have a new person when we start negotiations next year.

**MATTERS OF THE BOARD FOR DISCUSSION, BOARD MEMBER REPORTS, BOARD LIAISON REPORTS:** Mrs. Shank stated that she has a Humboldt Basin Water Authority

meeting on Friday. They will be discussing the formation of a water conservancy. She will also be meeting with the BLM (Bureau of Land Management) on Friday in regards to the Unionville Cemetery.

Mr. Irwin will be attending a RAC meeting later this month. He will also be attending a Juvenile Justice Commission meeting and a Nevada Association of Counties (NACO) meeting. He just attended the National Association of Counties (NACo) conference and will give an update at the next meeting. Mr. Irwin mentioned AT&T's filing with the FCC (Federal Communications Commission). A hearing was held in Pershing County and no one attended. No one was aware of the meetings. Mr. Irwin suggested sending in a formal letter of opposition.

Mr. Irwin suggested looking at next year's board appointments now so that the Commissioners-Elect can start attending those meetings.

Mr. Bloyed stated that he has a phone conference with Nevada Works on Friday and a Recreation meeting tomorrow. Mr. Bloyed stated that he also met with Farr West Engineering and Mrs. Wesner is working on setting up a joint meeting with the City of Lovelock in regards to GIS and other services. This could reconfigure how things work in the Planning Office. Mr. Irwin suggested that when the item to move Mrs. Garretson to full-time is put on the agenda that they also discuss a reorganization of duties in the office.

**PUBLIC INPUT:** There was no additional public input at this time.

As there was nothing further to come before the Board, the meeting adjourned at 1:05 p.m.

Approved: \_\_\_\_\_  
Darin Bloyed, Chairman

Attest: \_\_\_\_\_  
Lacey Donaldson, Clerk