

OCTOBER 4, 2017

The meeting was called to order at 8:30 a.m. by Carol Shank, Chairwoman. Those present were Robert McDougal and Larry Rackley, Commissioners; Bryce Shields, District Attorney; Karen Wesner, Administrative Assistant; and Lacey Donaldson, Clerk.

APPROVAL OF MINUTES: Mr. Rackley made a motion to approve the September 6, 2017 minutes as submitted. Motion seconded by Mr. McDougal and passed.

PUBLIC INPUT: There was no public input at this time.

REVIEW OF ALL AGENDA ITEMS TO DETERMINE IF ANY DO OR DO NOT IMPOSE A DIRECT AND SIGNIFICANT ECONOMIC BURDEN ON A BUSINESS OR DIRECTLY RESTRICT THE FORMATION, OPERATION OR EXPANSION OF A BUSINESS: Mr. McDougal made a motion that action on Agenda Items #10 and #11 regarding marijuana establishments may impose a direct and significant economic burden on a business or directly restrict the formation, operation, or expansion of a business. Motion seconded by Mr. Rackley and passed.

UNCLASSIFIED DEPARTMENTS:

ROAD DEPARTMENT – Dan Hill was present.

Mr. Hill reported that they are finishing up the work in Unionville and hope to be done tomorrow. They tried to address some of the drainage issues. They finally finished installing pipe in Jersey Valley. The crew has spent approximately 40 hours filling in for staff at the Landfill. The county did receive some rain so they were able to blade Kyle Hot Springs, Herschell, Ragged Top, Derby, Fuss, and Toulon Peak. They also bladed the Riffle Range Road and laid soy bean oil. The same storm that brought the rain also washed out about half a mile of Jungo Road. They are addressing that now. There are also some major blow outs coming back toward Rye Patch as well.

Mr. Hill also reported that they have a blade that they just spent \$5,000 getting repaired and it will be going back into the shop as the brakes are not functioning properly. These additional repairs will cost approximately \$7,000.

Mr. Hill stated that he received an email from Robert Kennerson requesting that Hobo Lane be extended the remainder of the easement length to his property. Mr. McDougal stated that we need to find out who owns the property the easement sits on. Mr. Kennerson will be informed that he can submit the agenda request form to have an item on a future agenda. Mr. Hill and Mr. Shields will discuss the matter before Mr. Kennerson is contacted.

Mr. Hill stated that he had an employee resign and Friday will be his last day. An item will be put on the next agenda regarding filling the position.

LANDFILL & RECYCLING – Dan Hill was present.

Mr. Hill reported that they just had the loader looked at and it needs some repairs as it is unsafe. The cost for repairs is estimated at \$8,000. Mr. Rackley explained that some of the repairs on the dozer were supposed to come out of last year's budget, but that didn't happen, so both bills hit the current year budget. Mr. Hill did speak to Mrs. Childs and the budget will have to be augmented in June.

Mr. Rackley stated that he received a call from a resident in Grass Valley. He praised the Road Department for the work they have done out there, but also complained that the transfer site is full. He suggested a burn area in the gravel pit. Mr. Rackley asked what Mr. Hill's feelings on the matter are. Mr. Hill stated that he thought it could be a big mess and it would be hard to regulate what is put in the pit.

Approval of out of state travel for Mitch Nielsen to attend SWANA (Solid Waste Association of North America) classes and conference September 22-24, 2017: Mr. McDougal made a motion to approve the out of state travel for Mitch Nielsen to attend SWANA classes and conference September 22-24, 2017. Motion seconded by Mr. Rackley and passed.

SENIOR CENTER/VOLUNTEER COORDINATOR – Jordan McKinney was present.

Mrs. McKinney reported that they were granted a new vehicle from NDOT, but they probably won't receive it until next Spring/Summer. \$15,600 will come out of the gift fund (donation from Zelma Cerini estate). Everyone that wears pink for the month of October will receive a raffle ticket for a gift bag full of Susan G. Komen goodies. They will have a costume contest on Halloween Day. Breakfast this month will be held on Thursday, October 26th as the Center will be closed on Friday the 27th for Nevada Day.

BUILDINGS AND GROUNDS – John Handka was present.

Mr. Handka reported that they will be moving the fence line at the Unionville Park as there is apparently some disagreement in regards to the property line. Mr. Handka stated that they borrowed Darin Bloyed's lift to replace a light above the Courthouse steps. The crew also fixed some lights at the Airport. The forms for the pad for the new shed in Unionville have been constructed and concrete will be poured on Monday. The shed has been ordered and will be delivered in approximately three weeks. A new concrete picnic table has been setup by the Lover's Lock. Lights and sprinklers were also replaced or repaired at the ball fields. Mr. Handka stated that the crew cleaned and re-caulked the sky lights at the Courthouse. The drip systems at the cemeteries have been winterized and they will work on getting the other systems winterized within the next week or so.

Mr. Handka stated that there is a shed at the Airport that contains Hospital equipment. Mrs. Shank stated that the Hospital is supposed to take it all to the Landfill. Mr. Handka stated that with the remodeling of the Clerk's office, he could really use the storage space. Mr. Handka was told to contact Lorne Bianchi from the Hospital. Mrs. Shank will follow up as well.

Mrs. Shank asked if the County has enough items to hold an auction this spring. Mr. Handka stated that most of the things being stored aren't really auction-able items. The Board will work on getting an inventory and will discuss this at a later date. Mrs. Wesner stated that some of those items should go to the Museum.

Approval of costs for set-up of mobile home at Derby Field Airport and payment for a Manufactured Housing Permit not to exceed \$10,000.00: Mr. Rackley obtained a quote, which was given to the Board; however, he has since spoken with two other contractors who are coming out to provide a quote this week.

Mr. McDougal made a motion to approve up to \$10,000 for set-up costs and payment of a Manufactured Housing Permit for the mobile home purchased for Derby Field and allowed Commissioner Rackley to negotiate with the moving companies. Motion seconded by Mr. Rackley and passed.

There was discussion regarding the removal of the existing trailer. A special meeting was scheduled for Tuesday, October 10th.

Discussion regarding time line on remodel work to be done in the 11th Judicial District Court Clerk's Office: Mrs. Shank stated that she met with Judge Shirley and Mr. Wilkerson. They had contacted NDF (Nevada Division of Forestry) and they were supposed to be here today, Thursday & Friday. They have since been called on a fire. Mr. Handka was able to obtain trustees from the Sheriff's office this morning to start moving furniture out of the office. Mrs. Shank asked if they would also be doing the painting. Mr. Handka didn't think they would have time. Mrs. Shank stated that NDF was supposed to move everything, paint and prep the floors. Judge Shirley was then going to put someone on payroll to install the floors rather than hiring a contractor. Mr. Handka stated that he was confused about why this would be allowed as he has to use licensed contractors.

Mrs. Shank stated that Judge Shirley also decided against building a wall and has ordered furniture that will act as the room dividers. Mr. Handka is worried about the heating and air conditioning as the unit was placed so the air would be free-flowing. Mrs. Shank stated that if there is a problem, they will have to re-arrange the furniture.

Mrs. Donaldson stated that she is concerned that the antique counter, which is historical to the building, is being taken out. Mrs. Wesner stated that the Courthouse shouldn't be made into a "modern" building. The Board was under the impression the counter was staying. Mr. Handka stated they have already started ripping it out.

Mr. Handka stated that he doesn't have a problem with the Judge's flooring choice as he was unable to convince the Commission otherwise; but is concerned that it isn't being installed by a licensed contractor who would be liable for any damage.

Mrs. Childs was also concerned about adding someone to the payroll as they have had issues getting proper documentation in the past.

Mr. McDougal stated that he was unaware of the installation plan and was not told the two bids weren't comparable; only that one was lower.

Mr. Handka stated that he has been left out of most of the planning for this remodel. He feels, as the Buildings and Grounds Supervisor, that he is ultimately responsible for the Courthouse.

Mr. Shields asked when this project was approved. Mrs. Shank stated that the Board approved the funding several meetings ago, but haven't been provided specific details in a meeting. Mrs. Shank stated that they expressed concerns about the flooring, paint and building a permanent wall and some of those were addressed. Mr. Shields stated that if Mr. Handka has an issue it can be addressed after the meeting.

Mr. McDougal suggested drawing up a lease agreement between the 11th Judicial and the County identifying both party's rights and responsibilities. Mr. Shields advised against this, but could see Mr. McDougal's point. He advised trying to illicit more cooperation from the Judge. Mr. Shields stated that he was surprised that Mr. Handka would express these concerns today and not sooner. Mrs. Donaldson stated that Mr. Handka has brought up his concerns in previous meetings.

Mr. McDougal stated that this project is well under way and has to be completed, but he feels that a written policy needs to be drawn up.

COMMUNITY CENTER/ECONOMIC DEVELOPMENT – Heidi Lusby-Angvick was present.

Mrs. Lusby-Angvick reported that August through October have been fairly busy for the Community Center. Mr. McDougal stated that he asked Mrs. McKay how the transition of Mrs. Lusby-Angvick moving out of the Center has been. Mrs. McKay told him that she has been busier since the move. Mr. McDougal also stated that they have interviewed for the 4-H Coordinator position, so once that is filled that should help. Mrs. Lusby-Angvick stated that she tries to meet with Mrs. McKay on a regular basis. She also stated that she would like to sit down with Mrs. McKay, Ted Bendure and Mr. McDougal to discuss how things are going. Mrs. Lusby-Angvick stated that the PCEDA meeting scheduled for next Monday will be cancelled as she will be meeting with Cheryl Gonzalez and Katherine Hanford to discuss the Strategic Plan.

Mrs. Lusby-Angvick also reported that she and Karen Lerner from the Assessor's office attended the Main Street Workshop hosted by the Governor's Office of Economic Development. It was very interesting, but the yearly cost to be a Main Street Community is \$50,000 per year. There is a local group that have been meeting and working on starting the Lovelock Revitalization Association.

Mrs. Lusby-Angvick stated that through the Small Business Development Council she has been teaching money smart and business upstart classes. It is a 9 week program and tomorrow will be the third class. There are six students participating.

Mrs. Lusby-Angvick stated that, along with the artwork at Exit 105, there are some kiosks that will be installed at the Museum. She also stated that a gentleman has loaned his mineral and fossil collection to the Museum.

LIBRARY – Kathie Brinkerhoff was present.

Permission to close the Library on October 16-18, 2017 so that staff can travel to the joint NLA/MPLA Conference at Stateline, NV: Ms. Brinkerhoff stated that the Nevada Library Association (NLA) and the Mountain Plains Library Association (MPLA) are holding a joint conference. She has two new people working at the Library and feels this would be a good opportunity for training. It was also noted that the only cost to the County is transportation to and from the conference.

Mr. McDougal made a motion to approve the closure of the Library on October 16-18, 2017 so staff can attend the NLA/MPLA Conference in Stateline, Nevada. Motion seconded by Mr. Rackley and passed.

Ms. Brinkerhoff spoke about the Eclipse Party on August 21st. There were about 150 people that came. She also stated that the LSTA grant cycle is starting up and she is discussing with staff what may be needed for the Library.

PUBLIC DEFENDER – Steve Cochran was present.

The Board was given a report listing the types and number of cases Mr. Cochran oversees. Mr. Cochran stated that he also just picked up a new prison case.

Mr. Cochran also mentioned that Churchill County is looking for a public defender. Mrs. Shank stated that she would like to sit down with Mr. Cochran and determine if it would be feasible to discuss a contract with Churchill County.

ELECTED DEPARTMENTS:

LAURI CERINI-JONES, ASSESSOR – Mrs. Cerini-Jones reported that they have taken their County vehicle to the shop again as it has been acting up. She and Ms. Lerner have been out in the field working on the appraisal cycle. Mrs. Cerini-Jones also informed the Board that her staff signed off on the title for the mobile home the County is purchasing from the Knisley's. There are two installments of taxes still owed, so she may have to bring a Real Roll Adjustment before the Board.

Changes to the Secured Tax Roll: Changes to the Roll were submitted as follows:

APN 011-010-06	New Life USA-Nevada	Nonprofit – Tax Exempt
APN 011-010-07	New Life USA-Nevada	Nonprofit – Tax Exempt
Account #BS 5639	Big Meadow 105	Business Closed

Mr. Rackley was concerned that it does not appear that New Life USA has obtained a County Business License. Mrs. Cerini-Jones stated that isn't a factor that she looks at. They have met all the criteria set forth in Nevada Revised Statute. Mr. Shields stated that we could make delinquent taxes a factor when approving business licenses, but it would take an amendment to the Ordinance and it would not be retroactive.

Mr. McDougal made a motion to approve the Secured Tax Roll changes as submitted. Motion seconded by Mrs. Shank and passed.

UNCLASSIFIED DEPARTMENTS, CONT.D:

SAFETY/GRANT WRITER – Pam Munk was present.

Mrs. Munk stated that she is working on rescheduling the CPR training. She will be holding classes for the Road Department as they do not feel they could complete them online.

Approval to submit grant applications: Mrs. Munk will prepare a list and this will be put back on the agenda as needed.

Approval of Job Description for Grant Writer: Mrs. Shank has not provided Mrs. Munk with a copy, so this will be placed on a future agenda.

The meeting recessed at 10:00 a.m. for a Litigation meeting and reconvened at 10:23 a.m.

PLANNING & BUILDING DEPARTMENT / IMLAY WATER SYSTEM: James Evans was present.

Mr. Evans gave the Board his monthly permits issued and fees collected report. He also reported that there will not be a Planning Commission meeting this month.

In regards to the Imlay Water System, the remote monitoring system has been installed. He is waiting for a quote to monitor the residual and will give the Board an update when he has it.

PERSHING COUNTY WATER RESOURCE PLAN: Mr. McDougal and Mr. Evans met with Farr West Engineering to discuss the Water Resource Plan. They provided a first draft for review. Mr. Evans and Mr. McDougal will forward any comments back to them.

Mrs. Shank stated that Humboldt County is enacting some ordinances in regards to their plan and she will get copies. Mr. McDougal stated that was a good idea and we will have to do the same thing once our plan is complete.

Mr. McDougal stated that while at NACO he was told that the Ag Extension Educator had been included in developing the plans, so he will also ask Mr. Foster for any suggestions or comments. Carl Clinger stated that he would like the Big Meadow Conservation District to be included in any discussions.

UNCLASSIFIED DEPARTMENTS, CONT.D:

PERSHING COUNTY FIRE/AMBULANCE –

GRASS VALLEY FIRE DEPARTMENT: Approval of Change Order #2 to update the current compressed air system to current code; Approval of Change Order #3, Installation of new T & C ½” pipe to each bay of the new building and installation of female compressor disconnect, type B, installation of ball valve at each drop for isolation: Mr. McDougal made a motion to approve Change Order #2 and #3 as submitted by Michael Clay Corporation. Motion seconded by Mr. Rackley and passed.

ELECTED DEPARTMENTS, CONT.D:

LACEY DONALDSON, CLERK-TREASURER – *Changes to the Secured Tax Roll:* Action was taken on this item under the Assessor’s update.

Approval to purchase new voting equipment from Dominion Voting in the amount of \$124,267.00 less State reimbursement of \$56,588.00 for a total of \$67,679.00 and approval to apply for State Appropriated Voting Machine Funding: Mrs. Donaldson stated that she has not received the actual contract, so if the Board wants to wait until the next meeting that would be fine. She does have the final quote, which is less than the amounts on the agenda. Mr. Rackley asked why new voting machines are needed. Mrs. Donaldson stated that the machines we have are outdated. Mr. Rackley stated that they seem to work fine. Mrs. Donaldson stated that we have not had issues with ballots being cast, but they have had mechanical issues with the machines. Mr. McDougal asked if the Legislature passed something requiring the equipment be replaced for security purposes. Mrs. Donaldson stated that a bill was passed to appropriate partial funding to replace the equipment, but counties are not being required to do so.

Mr. Rackley asked if the replacement was budgeted for. Mrs. Donaldson stated that the Board approved \$110,000 in her budget. The equipment has to be purchased first and then the State will reimburse a portion of the costs. The total purchase price is \$121,679, with \$56,588 being reimbursed by the State.

Mr. McDougal made a motion to approve the purchase of new voting equipment from Dominion Voting in the amount of \$121,679 and applying for the State Appropriated Voting Machine Funding through the Secretary of State’s office in the amount of \$56,588 contingent on District Attorney Shields reviewing the contract. Motion seconded by Mr. Rackley and passed.

Approval of VOTEC Corporation Software License Agreement; Approval of Contract for VEMACS Software and Services; Approval of VOTEC Software License Oracle Sub-License Addendum; Approval of VOTEC Software Maintenance, Warranty and Support Agreement; Approval of Invoice #12627, VEMACS License and Installation in the amount of \$10,459.20: Mrs. Donaldson stated that this is part of the ADS conversion and will replace the current Voter Registration System. Mr. Shields and Mr. Bullock both reviewed the documents and did not see any problems.

Mr. Rackley made a motion to approve the VOTEC Corporation Software License Agreement, the VEMACS Software and Services Agreement, the VOTEC Software License Oracle Sub-License Addendum, the VOTEC Software Maintenance, Warranty, and Support Agreement and the VEMACS License and Installation in the amount of \$10,459.20. Motion seconded by Mr. McDougal and passed.

Mr. Rackley spoke about the Rye Patch Truck Stop and the fact that Pershing County holds the deed. Mrs. Donaldson stated that the County holds it in Trust for non-payment of taxes. The taxpayer has the right to redeem the property by paying the taxes until it is advertised for sale. Mr. Rackley feels they are thumbing their noses at the County by doing business. He would like the Sheriff to chain the doors shut. Mrs. Donaldson stated that people aren't made to leave their homes under the same circumstances.

Mr. McDougal asked if we could move forward with advertising it for sale. Mrs. Donaldson stated that her office doesn't have the time right now to do the necessary preparation for a tax sale and it wouldn't be financially feasible to hold a sale for this one property.

Mrs. Shank stated that in California, the State sends someone to collect the back-taxes from businesses as it is collected. Mr. Shields stated that the County's Business License Ordinance is silent in regards to what authority the County has to revoke a Business License. We could amend that Ordinance, but any changes would not be retroactive.

Mr. Shields also stated that he has been contacted by a Real Estate Agent who has a client that is interested in purchasing both the real and personal property. He is unaware what their timeframe is though. He also has spoken to Mrs. Cerini-Jones and they can start the seizure process on the personal property, which would hinder them from doing business.

Mr. McDougal would like to move forward with amending our Business License Ordinance and seizing the truck stop's personal property.

BRYCE SHIELDS, DISTRICT ATTORNEY – Mr. Shields reported that he attended the Western Interstate Child Support Enforcement Council Conference in Alaska. On Monday he also attended a meeting in Las Vegas in regards to Sports Gaming on behalf of the National District Attorney's Association.

UPDATE ON PROGRESS OF SITE LOCATION, DESIGN, FUNDING, AMENITIES, AND CONSTRUCTION OF POTENTIAL NEW LAW ENFORCEMENT CENTER: Mr. Rackley stated that they will be meeting with the architects on October 10th.

KENDRA FOLLETT, SHERMAN AND HOWARD, LLC – OVERVIEW OF HOW THE BONDING STRUCTURE AND PROCESS WORKS – Ms. Follett will give a presentation at the October 18th Commission meeting.

PROCLAMATIONS AND AWARDS: DOMESTIC VIOLENCE AWARENESS MONTH – Mrs. Shank read a Proclamation and made a motion declaring October 2017 Domestic Violence Awareness Month. Motion seconded by Mr. Rackley and passed.

RED RIBBON WEEK – Mr. McDougal read a Proclamation and made a motion declaring October 22-28, 2017 Red Ribbon Week. Motion seconded by Mr. Rackley and passed.

CORRESPONDENCE: A letter was received from the Governor's Office of Energy in regards to receipt of Ormat Technologies' Annual Compliance Report.

BOARD APPOINTMENTS: GRASS VALLEY ADVISORY BOARD – Letters of interest were received from Bobbie Streets-Boecker and Paul Schlehr. Mrs. Shank requested that this appointment be postponed until the next meeting so that the Grass Valley Advisory Board can participate in the discussion.

LIBRARY BOARD – A letter of interest was received from Catherine McCausland.

Mr. McDougal made a motion to appoint Catherine McCausland to the Library Board with a term expiring June 30, 2019. Motion seconded by Mr. Rackley and passed.

DISCUSSION REGARDING WHETHER OR NOT TO ALLOW MARIJUANA ESTABLISHMENTS, EITHER DISPENSARIES OR GROWING MARIJUANA FOR SALE TO DISPENSARIES IN PERSHING COUNTY: Mrs. Shank stated that they had an excellent workshop, but they haven't really discussed as a board what they want to do. Mrs. Shank also stated that she doesn't feel they can do a first reading until they have discussed this.

Mr. McDougal stated that he would like to see the terminology changed from marijuana to cannabis. He also stated that he feels it is unnecessary for the County to approve retail dispensaries. This wouldn't prevent the City of Lovelock from doing so if they so choose. However, he does feel the County should move forward with an Ordinance allowing production. Mr. Rackley and Mrs. Shank agreed.

Mr. McDougal also suggested reviewing the State's requirements to determine if there are any holes the County should fill when making their requirements.

Mr. Shields would like the opportunity to bring the Sheriff into this conversation for a law enforcement perspective.

FIRST READING OF AN ORDINANCE REGARDING MARIJUANA ESTABLISHMENTS, EITHER DISPENSARIES OR GROWING MARIJUANA FOR SALE TO DISPENSARIES IN PERSHING COUNTY: After hearing the discussion on the previous agenda item, this item will be moved to the October 18th meeting agenda.

COOPERATING AGENCY STATUS FOR GREATER SAGE GROUSE PLAN AMENDMENTS: This item will be moved to the October 10th special meeting agenda.

REPORT FROM LEGAL COUNSEL: Mr. Shields stated that he would like to investigate the disconnect in communication regarding the remodel of the Court Clerk's office.

REPORT FROM ADMINISTRATIVE ASSISTANT: Mrs. Wesner did not have anything to report.

APPROVAL TO WRITE A LETTER TO CONGRESS REGARDING THE NEED TO TAKE RESPONSIBILITY FOR ITS ROLE IN PROPER MANAGEMENT OF THE OUT-OF-CONTROL SITUATION OF OVER-POPULATED WILD HORSES/BURROS IN THE STATE OF NEVADA: Mr. McDougal made a motion approving the District Attorney writing a letter to Congress regarding the need to take responsibility for its role in the proper management of the out of control situation of over populated wild horses and burros in the state of Nevada, with the letter being signed by the Commission. Motion seconded by Mr. Rackley and passed.

APPROVAL TO WRITE A LETTER TO CONGRESS TO PROVIDE FULL MANDATORY FUNDING FOR THE PAYMENTS IN LIEU OF TAXES (PILT) PROGRAM: Mr. McDougal made a motion approving the District Attorney writing a letter to Congress requesting

them to provide full mandatory funding for the Payment in Lieu of Taxes Program, with the letter being signed by the Commission. Motion seconded by Mr. Rackley and passed.

UPDATE ON MATTERS RELATING TO THE PERSHING COUNTY ECONOMIC DEVELOPMENT AND CONSERVATION ACT: No update was given.

ITEMS FOR FUTURE AGENDAS: Mrs. Shank stated that if the other board members had items for the agenda to make sure and get them to Mrs. Wesner.

MATTERS OF THE BOARD FOR DISCUSSION, BOARD MEMBER REPORTS, BOARD LIAISON REPORTS: Mr. McDougal stated that all three commissioners attended the NACO Conference at the end of September. Mrs. Shank stated that she received her Certified Public Official Certificate at the Conference.

Mr. McDougal also reported that there is a Nevada Works meeting scheduled for October 13th. He attended the Central Nevada Regional Water Authority meeting last Tuesday in Winnemucca. The Humboldt River Basin Water Authority's Executive Director has given his notice of retirement and they will be issuing a request for qualifications to fill that position.

Mr. Rackley and Mrs. Shank did not have anything additional to report.

ELECTED DEPARTMENTS, CONT.D:

RENE CHILDS, RECORDER-AUDITOR – Mrs. Childs gave the Board the Monthly Fund Balances. The Recording fees increased as of October 1st, which caused some problems with Simplifile and ADS. They are working on rectifying the problems.

PUBLIC INPUT: There was no public input at this time.

VOUCHERS: Mr. McDougal made a motion to approve the vouchers as submitted with the exception of a voucher for Vendor #556, Larry Rackley. Motion seconded by Mr. Rackley and passed.

Mr. McDougal made a motion to approve the voucher for Vendor #556, Larry Rackley. Motion seconded by Mrs. Shank. Mr. Rackley abstained as the payment is to him. Motion carried.

JERRY ALLEN, SHERIFF: Sheriff Allen reported that he acted as Bailiff this morning. Sgt. Stephens has been released for full duty.

APPROVAL TO SELL K-9 "JAX" TO FALLON TRIBAL POLICE DEPARTMENT AT A PRICE TO BE NEGOTIATED AT \$10,000.00 WITH 4 YEARS REMAINING ON LIFE OF K-9 AND WARRANTY – Mr. McDougal made a motion to approve selling the K-9 "Jax" to the Fallon Tribal Police Department for \$10,000.00. Motion seconded by Mr. Rackley and passed.

APPROVAL TO PROCURE AN MRAP (MINE RESISTANT AMBUSH PROTECTED) VEHICLE FROM DERMO (DEFENSE REUTILIZATION AND MARKETING OFFICE) TO REPLACE THE AGING ARMORED CAR – Mr. Rackley made a motion to approve the procurement of an MRAP vehicle from DERMO to replace the aging armored car. Motion seconded by Mr. McDougal and passed.

Mr. McDougal asked Sheriff Allen about the cannabis issue. Sheriff Allen stated that his knee jerk reaction to any part of this is to say no. He doesn't feel the benefit out ways the risk. He has some issues with the Legislation as it is written.

The meeting recessed at 12:00 p.m. and reconvened at 1:30 p.m. to meet in a closed labor session pursuant to NRS 288.220 to meet with the County's labor representative regarding labor negotiations.

DEPARTMENT HEAD MEETING: Those present were Sheriff Allen, Steve Foster, Jordan McKinney, Kathie Brinkerhoff, Heidi Lusby-Angvick, Lauri Cerini-Jones, Karen Stephens, John Handka, Rene Childs, Bryce Shields, Lacey Donaldson and Karen Wesner.

Ms. Brinkerhoff stated that she has heard that Pam Munk is being moved out of the Library. Mrs. Shank stated that it has not been discussed in a Commission meeting. Ms. Brinkerhoff would like to be included in any conversations involving the Library.

There was some discussion regarding the safety classes converting to e-learning. The program is not currently available, so Mrs. Munk may have to hold some classes for those employees who were due in July.

Mr. Foster asked if there was a resource for seniors who need help with computers. Ms. Brinkerhoff and Mrs. McKinney both stated that they are able to help.

Mrs. Shank stated that the County is advertising for an IT person.

Mrs. Cerini-Jones mentioned the earlier discussion regarding Business Licenses. It was brought to her attention that the County uses NNIS as an internet vendor. She has tried unsuccessfully numerous times to get them to fill out their Personal Property Declaration.

Ms. Brinkerhoff also let everyone know that the Library will be closed October 16-18 as her staff will be attending a conference.

Mrs. Cerini-Jones stated that she appreciates the Board wanting to have these meetings, but it is very awkward to voice any concerns in an open meeting.

Judge Stephens is still trying to obtain quotes for the remodel of the Justice Court offices.

Mrs. McKinney stated that she is in desperate need of volunteers. Mrs. Lusby-Angvick wondered if part of that is the fingerprinting requirement.

Mrs. Wesner reminded everyone that POOL/PACT is offering a Customer Service class at the Community Center tomorrow from 9 to noon.

Mrs. Shank stated that there is a new company working on developing the County website. They are still working on a draft, but once it is done it should be easier for staff to use.

Sheriff Allen stated that he hadn't spoken with Mrs. Donaldson, but with the software conversion he is not sure how Business Licenses will be handled. Mrs. Donaldson isn't sure either. Mrs. Childs stated that Tyler Technologies is not offering it. Mrs. Cerini-Jones will check with Devnet.

Mr. McDougal mentioned moving Business Licenses to the Clerk's office. Mrs. Donaldson stated that the previous board looked into this and that to move it from the Sheriff's Office a permitting office must be created.

PUBLIC INPUT: There was no additional public input.

As there was nothing further to come before the Board the meeting was adjourned at 3:04 p.m.

Approved 11/01/17: _____/s/
Carol Shank, Chairwoman

Attest: _____/s/
Lacey Donaldson, Clerk