

NOVEMBER 2, 2016

The meeting was called to order at 8:30 a.m. by Darin Bloyed, Chairman. Those present were Pat Irwin and Carol Shank, Commissioners; Bryce Shields, District Attorney; Karen Wesner, Administrative Assistant; and Lacey Donaldson, Clerk.

APPROVAL OF MINUTES: There were no minutes submitted for approval.

PUBLIC INPUT: There was no public input at this time.

REVIEW OF ALL AGENDA ITEMS TO DETERMINE IF ANY DO OR DO NOT IMPOSE A DIRECT AND SIGNIFICANT ECONOMIC BURDEN ON A BUSINESS OR DIRECTLY RESTRICT THE FORMATION, OPERATION, OR EXPANSION OF A BUSINESS: Mr. Irwin made a motion that no agenda items impose a direct and significant economic burden on a business or directly restrict the formation, operation, or expansion of a business. Motion seconded by Mrs. Shank and passed.

UNCLASSIFIED DEPARTMENTS:

ROAD DEPARTMENT – Brian Greene was present.

Mr. Greene reported that with the recent weather he has two blades working on the east side. They bladed Fencemaker Flat, Fencemaker, Dago Pass and are working toward Dixie Valley. There are two blades working from Ragged Top moving north to Seven Troughs. He also has one blade in Grass Valley and one in Unionville. In regards to the maintenance of the railroad crossings, Westfall Road, Meadow Road and Rogers Road are done. Irish American is still closed and should be open today.

LANDFILL – Brian Greene was present.

Mr. Greene did not have anything to report.

SENIOR CENTER – Jordan McKinney was present.

Mrs. McKinney reported that she did not have any hand-outs today as her internet has been down and her printer wouldn't work. The new stove and ice machine have been delivered. Mrs. McKinney was supposed to be notified prior to the delivery of the stove so she could schedule the installation, but that did not happen. She is waiting for a return call to schedule it now.

The Center held a Halloween party on Monday and they had a pumpkin decorating contest. They also participated in the Susan G. Komen Breast Cancer Awareness Month. Raffle tickets were given out daily to those wearing pink. The winner of the raffle received a Susan G. Komen tote filled with goodies.

Approval to advertise/hire vacant Cook I position: Mrs. McKinney stated that she has already hired someone and they will start on November 14th.

Mrs. Shank made a motion to approve the advertising and hiring to fill the vacant Cook I position at the Senior Center. Motion seconded by Mr. Irwin and passed.

Mrs. McKinney also stated that the Center had to purchase a new garbage disposal. When the voucher was turned in, the Recorder's office wanted it charged to the Gift Fund. Mrs. McKinney called Mr. Irwin for approval and he said no. Mr. Irwin told her to bring it to the Board's attention today. Mr. Irwin doesn't feel this is an appropriate expenditure for the Gift Fund and it was not discussed by the Senior Advisory Board. He feels that even though it is an un-budgeted expense, it should go against the appropriate line-item in the Department's budget. It was noted that the cost of the disposal was \$1,700.00. Mr. Bloyed agreed, but felt it should come out of the Building Fund. Mr. Rackley stated that the Lion's Club had allotted a certain amount to purchase the ice machine and there is money left over that would cover this expense as well. It was also mentioned that the old ice machine is going to the Lion's Club and will be housed at the Lovelock Firehouse.

BUILDINGS AND GROUNDS – John Handka was present.

Mr. Handka stated that most of the Courthouse windows have been installed. There were five missing, so they had to be reordered. They should be here before Thanksgiving. It was noted that three of the windows were the bulletproof windows for the Judge's office. Mr. Handka asked what he should do with the old windows. The Board would like them to be stored until the County has another auction.

The new beacon has been installed at the Airport.

Discussion regarding selection and purchase of window coverings for new Courthouse windows: Mrs. Shank asked what the cost of the windows ended up being. Mr. Handka stated it was approximately \$86,000. Mrs. Shank stated that they had budgeted \$150,000, so there would be money available. The Board felt that the window coverings should be universal throughout the building and directed a meeting of the department heads to be scheduled. Mrs. Wesner asked if they could have a company come in and measure the windows to give a quote for installation. The Board did not have a problem with that.

Inventory removal, AC Window Mounted SL 28M30-A, Drain Clean Machine, Sears Lawnmower (Unionville), 1987 Ford F250 pickup: Mr. Handka stated that these items have been disposed of.

Mr. Irwin made a motion to remove the inventory items from the Buildings and Grounds Inventory as presented. Motion seconded by Mrs. Shank and passed.

PERSHING COUNTY FIRE/AMBULANCE –

AMBULANCE REPORT: Dan Murphy was present.

Approval of out-of-state travel and higher room rate for those attending the annual EMS Association Conference November 2-5, 2016: Mr. Murphy stated that four people are attending the conference, which is being held in Provo, Utah.

Mr. Irwin made a motion to approve the out-of-state travel and the higher room rate for those attending the annual EMS Association Conference in Provo, Utah November 2-5, 2016. Motion seconded by Mrs. Shank and passed.

GRASS VALLEY FIRE DEPARTMENT: Sean Burke was present.

Mr. Burke will be flying to Minnesota on Tuesday to do the final inspection of the new fire truck. If all goes well, the truck should be delivered shortly after that.

Mr. Burke will also be meeting with Mr. Shields today to go over the specifications for the firehouse expansion and try to slim them down some.

Mr. Irwin asked about the progress of the department's training. Mr. Burke stated that they will be starting Hazmat Training at the end of November. Everyone has completed their EMR (Emergency Medical Responder) training. Mr. Burke also stated that they are back up to 18 members.

COMMUNITY HEALTH NURSE – Mrs. Shank stated that they have held several flu clinics, including one at the Community Center, one at the Senior Center and one at the Beehive.

LEPC – Mrs. Shank stated that they had a meeting last week, but did not have a quorum. They did discuss holding an active shooter training with a hazmat component and are working towards having it the day before Thanksgiving.

ELECTED DEPARTMENTS:

LACEY DONALDSON, CLERK-TREASURER – Mrs. Donaldson stated that they have been very busy with Early Voting, which started on Saturday, October 22nd. The last day is this Friday, November 4, 2016. As of last night, including Absentee and Mail-In Ballots, they have had 1,033 votes cast with about 830 of those being Early Voters. This puts us at 41% turnout.

Approval of corrections/changes to the Tax Roll: Mrs. Donaldson gave the Board the following corrections:

LF45 Lovelock Review-Miner	Removal of Landfill assessment
LF38 Episcopal Diocese of Nevada	Removal of Landfill assessment
LV16 Martin, L.H.	Removal of Landfill assessment

Mrs. Shank made a motion to approve the corrections as presented. Motion seconded by Mr. Irwin and passed.

RENE CHILDS, RECORDER-AUDITOR – Mrs. Childs gave the Board the month end Fund Balances.

Quote from Precision Document Imaging for replacement of Documentum System (includes Assessor, Clerk, Recorder & District Court offices) and breakdown of costs from each department from Tech Funds and Judicial Funds: Mrs. Childs went over the breakdown with the Board.

Mrs. Shank made a motion to approve the quote from Precision Document Imaging to replace the Documentum System used by the Assessor, Clerk, Recorder and District Court offices in the amount of \$50,244.00.

Mr. Irwin asked if this had to go out to bid as the quote is over \$50,000. Mr. Shields stated that it would. As this is the programming the surrounding counties are switching to, as well as the other counties in our Judicial District, Mrs. Childs will ask Precision Document Imaging for a further reduction of cost. This item will be put back on the next agenda.

Mrs. Childs stated that they are still working on getting the office put back together and the research room organized.

PROCLAMATIONS AND AWARDS: There were no Proclamations or Awards to consider.

BOARD APPOINTMENTS: PLANNING COMMISSION RESIGNATION – A letter of resignation was received from Sean Burke.

Mr. Irwin made a motion to accept the resignation of Sean Burke from the Planning Commission. Motion seconded by Mrs. Shank and passed.

UPDATE ON THE UNIONVILLE PARK PROJECT, EXPENSE REVIEW AND FUTURE PROGRESS AND DIRECTION: Mr. Irwin stated that he had asked for this to be included on the agenda in order to stay on top of the expenses and so the new Commission members would be aware of the projects. Mr. Irwin would like to stay involved in the project.

Mr. Irwin stated that the next step, since the roof has been replaced, is to replace the windows and doors.

It was noted that Coeur Rochester donated \$30,000 for the project, which was paid in two installments.

Mrs. Wesner stated that some of the windows taken out of the Courthouse are double-paned. Mr. Irwin will see if any of them could be used.

Mr. Bloyed suggested approaching Lacy J. Dalton, as she owns property in Unionville, about putting on a concert to benefit the park.

CORRESPONDENCE: There was no correspondence to discuss.

COOPERATIVE AG EXTENSION: Steve Foster was present.

Mr. Foster reported that he attended the Western SARE (Sustainable Ag and Research Education) Conference in Oregon over the summer. He also attended ultrasound training for carcass traits in Iowa. They are trying to utilize their ultrasound machine more and did some pregnancy checks earlier in the year.

Mr. Foster also reported that he worked with Benny Hodges on a weed program for Battle Mountain. He has also been consulting on alfalfa production, vegetable marketing, grain storage, corn meal checks, and wrote an insurance letter regarding non-irrigated wheat. He also helped submit a Western SARE Producer grant to conduct workshops on stewardship ranches. Mr. Foster stated that he

had two fact sheets approved, one for the Russian Knapweed Study and one on developing a drought management plan.

Mr. Foster reported that he has been attending the Big Meadow Conservation meetings and has a Western SARE State Board teleconference coming up.

In 4-H news, seventeen campers from Pershing County attended 4-H Camp in July. The annual Barbeque was held during Frontier Days and the Recognition Banquet was just recently held.

Mr. Foster stated that some of his upcoming projects include a Target Grazing Project meeting on November 14th in Imlay, the 4-H Conference starting on November 9th and the Cattlemen's update January 9th through 13th.

Mr. Foster stated that they are digging the trenches for the fiber optic line for the office now.

DISCUSSION REGARDING PROPOSED AMENDMENT TO THE NACO BYLAWS TO ADD A COUNTY DUES ASSESSMENT BASED ON PILT (PAYMENT IN LIEU OF TAXES)

PAYMENTS: Mr. Irwin stated that NACO hired an employee to serve as a Lands Management expert for all the counties. They are discussing an assessment to the counties to help pay for that position. Pershing County would be assessed an additional \$4,318.00. It was noted that we currently pay \$9,306.

Mrs. Shank made a motion to support the proposed amendment to the NACO Bylaws to add a County Dues Assessment based on PILT payments. Motion seconded by Mr. Irwin and passed.

The meeting recessed at 9:25 a.m. and reconvened at 9:30 a.m.

11TH JUDICIAL DISTRICT COURT / YOUTH AND FAMILY SERVICES / JUVENILE DEPARTMENT: Judge Shirley and Craig Tippens, Chief Juvenile Probation Officer, were present.

APPROVAL TO CHARGE MEALS ON THE COUNTY ISSUED CREDIT CARD UNDER CERTAIN CIRCUMSTANCES, TO INCLUDE PAYING FOR COMMUNITY IMPROVEMENT COUNCIL, PROBATION COMMITTEE, AND PROVIDING STAFF MEALS WHILE ATTENDING MANDATORY MEETINGS AND IT IS NOT REASONABLE TO BREAK FOR LUNCH – The County's current credit card policy only allows meals to be charged under certain circumstances, which must have prior approval of the Clerk. Mr. Tippens explained the need to be able to charge certain meals to the County credit card.

Mrs. Shank made a motion to approve the request to charge meals on the County issued credit card for certain circumstances, including meals for the Community Improvement Council, the Probation Committee, and proving staff meals during mandatory meetings. Motion seconded by Mr. Irwin and passed adding that the current County Policy will be updated to reflect these changes.

APPROVAL TO TRANSFER TITLE OF THREE VEHICLES BEING USED BY THE JPO (JUVENILE PROBATION OFFICE) IN LANDER COUNTY – Mr. Tippens stated that these three vehicles would be licensed and insured by Lander County. There was some discussion regarding receiving reimbursement from Lander County for this year's insurance, which has already been paid.

Mr. Irwin made a motion to approve the transfer of title of three vehicles being used by the Juvenile Probation Office in Lander County to Lander County. Motion seconded by Mrs. Shank and passed.

APPROVAL FOR THE 11TH JUDICIAL DISTRICT YOUTH AND FAMILY SERVICES TO EMPLOY YOUTH WITH COUNTY AGENCIES UNDER THE YOUTH APPRENTICESHIP PROGRAM, WHICH WILL PAY THE WAGES AT MINIMUM WAGE UP TO 120 HOURS – Mrs. Shank made a motion to approve the 11th Judicial District Youth and Family Services to employ youth with County Agencies under the Youth Apprenticeship Program, which will pay the wages. Motion seconded by Mr. Irwin and passed.

APPROVAL FOR HIGHER ROOM RATE FOR ZOIE WILLIAMS TRAINING IN NEW ORLEANS MARRIOTT, NEW ORLEANS, LA – It was noted that Ms. Williams paid her own airfare and registration to attend the United States Court Reporter Association Conference.

Mrs. Shank made a motion to approve the higher hotel room rate in the amount of \$209 per night for Zoie Williams to attend training at the New Orleans Marriott in New Orleans, LA. Motion seconded by Mr. Irwin and passed.

DISCUSSION REGARDING STARTING THE PROCESS FOR THE NEXT STEPS REGARDING THE PERSHING COUNTY ECONOMIC DEVELOPMENT AND CONSERVATION ACT: Mr. Irwin stated that he and Mr. Shields looked at some Ordinances and Resolutions trying to figure out how to make this work for Pershing County. The way the Natural Resource Advisory Commission is set up seems to be the best fit. Mr. Shields is working on amending that Ordinance to include duties related to the Lands Bill.

VOUCHERS: Mrs. Shank made a motion to approve the vouchers with the exception of a voucher for Vendor #1080, which should be paid by the Lovelock Fire Department. Motion seconded by Mr. Irwin and passed.

PLANNING DEPARTMENT: James Evans was present.

Mr. Evans stated that there is a Planning Commission meeting tonight to review a variance for Tony and Lisa Booth. There will also be meetings in December and January.

IMLAY WATER: James Evans was present.

Mr. Evans did not have anything to report.

BUILDING DEPARTMENT: James Evans was present.

Mr. Evans gave the Board the monthly permits issued and fees collected report. Mr. Evans spoke about the Archival Building. They are working on finishing up items that were noted on the punch list. Mr. Bloyed asked if they had been asked about recessing the one receptacle. Mr. Evans stated that he did speak with them and it was put in according to current code. We did receive the final inspection from the Fire Marshall.

Mr. McDougal asked what the Board's thoughts are in regards to replacing the Code Enforcement Officer. Mr. Bloyed stated that they felt the office could handle it for now and that the new Board will have to look at budgets and make that determination.

JUSTICE COURT UPDATE: Judge Stephens stated that her new employee is doing really well and learning quickly. They have started sending warrants to collections again. Judge Stephens stated that there are gaps in the new windows and air is coming in. Judge Stephens was told to make sure Mr. Handka is aware of any issues.

REPORT FROM ADMINISTRATIVE ASSISTANT: Mrs. Wesner stated that she will be posting an agenda today to interview four candidates for the Road Department Superintendent position. The meeting will be at 8:30 a.m. on November 10th. Mrs. Wesner also stated that there should be a bid opening on November 14th for the Imlay Sewer project.

MATTERS OF THE BOARD FOR DISCUSSION, BOARD MEMBER REPORTS, BOARD LIAISON REPORTS: Mrs. Shank reported that she attended the Frontier Community Coalition meeting, the 4-H Banquet, and the Hycroft Mine Tour. During the tour there was discussion regarding the displacement of eagle nests. NDEP (Nevada Department of Environmental Protection) is

working on a plan. Mrs. Shank also attended a meeting with Mr. Shields in regards to the Wild Horse lawsuit. She is still working with Chris Mohanna on the Water Resource Plan. She has asked that he have something prepared to present to the Board prior to Mr. Bloyed and Mr. Irwin leaving office, but she has not received a response. Mrs. Shank stated that she has a teleconference this afternoon with the State Behavioral Health office regarding renting the space at the County Annex Building. It sounds like they will not be moving forward.

Mr. Irwin also attended the Hycroft Mine tour. He also stated that the gypsum mine in Gerlach is in operation again and some of that property is in Pershing County. He asked about the tax structure and if Pershing County would see anything. Mrs. Donaldson stated that it would be assessed by the State and her office wouldn't see anything, but that Mrs. Cerini-Jones might have some more information.

Mr. Bloyed stated that he has a Recreation Board meeting tomorrow.

REPORT FROM LEGAL COUNSEL: Mr. Shields did not have anything to report.

The meeting recessed at 10:22 a.m. and reconvened at 10:35 a.m.

JERRY ALLEN, PERSHING COUNTY SHERIFF: It was noted that Sheriff Allen is out of town attending the Sheriffs and Chiefs Conference.

PUBLIC INPUT: Mrs. Childs spoke about the Senior Center's voucher for the garbage disposal. The Senior Gift Fund has ample funds (\$59,739.14). She stated that the disposal needs to be coded to one of the Senior Center's accounts so that it can go on the fixed assets list. She also stated that the Gift Fund is not restricted.

As there was nothing further to come before the Board, the meeting adjourned at 10:39 a.m.

Approved: _____ /s/
Darin Bloyed, Chairman

Attest: _____ /s/
Lacey Donaldson, Clerk