

AUGUST 15, 2018

The meeting was called to order at 8:30 a.m. by Robert McDougal, Chairman. Those present were Larry Rackley and Carol Shank, Commissioners; Bryce Shields, District Attorney; Karen Wesner, Administrative Assistant; and Lacey Donaldson, Clerk.

APPROVAL OF MINUTES: Mrs. Shank made a motion to approve the June 20, 2018 regular meeting minutes as submitted, noting they were submitted after the 45 day deadline. Motion seconded by Mr. Rackley and passed.

PUBLIC INPUT: Carolyn Hultgren gave an update on the Third Annual Pershing Healthcare Foundation Dinner last Saturday. Attendance was down, but the food was very good. \$10,000 was donated by local businesses and residents. They raised approximately \$20,000.

Roger Vind and Emma Wiseman of Burning Man read a statement in regards to the public scoping comment that was submitted by the District Attorney. The statement will be attached to the final minutes.

Darla Diaz and Elaine Knight spoke about the Summer Lunch Program. Mrs. Diaz stated that Mr. Handka has been very rude from day one. The last day of the program he screamed at her in front of parents and children. Elaine Knight, program supervisor, stated that Lovelock has increased attendance and the program is much needed. The last three years Mr. Handka has treated the volunteers very poorly.

REVIEW OF ALL AGENDA ITEMS TO DETERMINE IF ANY DO OR DO NOT IMPOSE A DIRECT AND SIGNIFICANT ECONOMIC BURDEN ON A BUSINESS OR DIRECTLY RESTRICT THE FORMATION, OPERATION OR EXPANSION OF A BUSINESS: Mr. Shields did not see any items that could impose an economic burden.

Mr. Rackley made a motion that no agenda items impose a direct and significant economic burden on a business or directly restrict the formation, operation or expansion of a business. Motion seconded by Mrs. Shank and passed.

UNCLASSIFIED DEPARTMENTS:

ROAD DEPARTMENT – Dan Hill was present.

Mr. Hill stated that he received 14 applications for the Administrative Clerk position and he has hired Chelsea Montes. The crew is still patching in Lower Valley and has about 2 more miles to go. Mr. Hill stated that he received a call from Matt Marvel in Cold Springs about a culvert that had a hole right in the middle of the road. They went out the next day and fixed it. All the roads are getting pretty rough since it has been so dry. They received a complaint about the Ragged Top Road, so they are doing some work on it now. The crew is also still spraying weeds and will get to Grass Valley as soon as they can. They also put soy bean oil on Derby Road.

LANDFILL AND RECYCLING – Dan Hill was present.

Mr. Hill stated that Stantec has finished the Biometric Survey and are working on their report. They are waiting on the census projections from the State, which should be released in October. The preliminary report shows that we are gaining space.

BUILDINGS AND GROUNDS – John Handka was present.

Mr. Handka reported that they have been fixing some exterior lights at the Administration Building. They have been dealing with some issues with the hot water tank at the Senior Center.

Approval to purchase and install hot water heater at the Senior Center: Mrs. Childs suggested that this expense come out of the Senior Center Gift Fund. Mr. Handka gave the Board two quotes from D&D Plumbing, one for a residential unit and one for a commercial unit.

Mr. Rackley made a motion to approve the D&D Plumbing quote in the amount of \$4,844 to purchase a commercial hot water heater for the Senior Center. Motion seconded by Mrs. Shank and passed.

Approval to purchase and install air handler at the Library for a cost of approximately \$12,000.00: Oasis has been out and looked at the unit and have made some repairs. Mr. McDougal asked if other quotes were needed. Mr. Shields stated that they are not. Mrs. Childs stated the expense would come out of the Building Fund Emergency Expense line item.

Mrs. Shank made a motion to approve the purchase of an air handler from Oasis Heating and Air Conditioning in an amount not to exceed \$12,000.00. Motion seconded by Mr. Rackley and passed.

Approval of Agreement for Monitoring and Alarms testing of fire system after installed in County buildings: The fees for the monitoring weren't totally clear. Mr. Handka will get clarification and this will be put on the next agenda.

Later in the morning, Mr. Handka came back before the Board with more information. The monitoring would cost \$5,356.00 annually; which was not budgeted for.

Mr. Rackley made a motion to approve the agreement for the monitoring and alarms testing of the fire system after it is installed in County buildings in the amount of \$5,356.00 annually. Motion seconded by Mrs. Shank and passed.

IT DEPARTMENT – Justin Abbott was present.

Mr. Abbott stated that it is business as usual. He is working on a plan to replace the necessary equipment and servers that are nearing end of life. Mr. Abbott will be out of the office tomorrow through next Tuesday.

LIBRARY – *Salary Resolution, Kameron Mitchell:* This increase is in the budget.

Mrs. Shank made a motion to approve the Salary Resolution for Kameron Mitchell moving him from a Library Tech 1, Range 23, Step 1 to a Library Tech II, Range 26, Step 3 effective August 28, 2018. Motion seconded by Mr. Rackley and passed.

COOPERATIVE EXTENSION – Steve Foster was present.

Mr. Foster reported that the soy bean test plot is coming along. He attended the Range Camp in June and it was a successful camp. He also attended the Western SARE (Sustainable Agriculture Research and Education) State Coordinators meeting in July in Washington. He is on the search committee for both the Living with Fire special position for Extension and the Crop Specialist position. They hope to start interviews for both positions in September. Mr. Foster also shared an article with the Board that he wrote regarding invasive annual grass.

Local meetings that Mr. Foster attended include the Big Meadow Conservation District, the IR4 Committee and the Western SARE. They are still in the hiring process for the 4-H Coordinator position. It was originally advertised as a Community Based Instructor II, but no one was meeting the qualifications so it was dropped to a Community Based Instructor I. He currently has one applicant. 4-H Camp was cancelled due a lack of adult volunteers. The 4-H barbeque was held during Frontier Days and was a success. Mr. Foster will be administering a pesticide training class on September 27th in Washoe County.

ELECTED DEPARTMENTS:

LACEY DONALDSON, CLERK-TREASURER – Mrs. Donaldson reported that the office has been very busy collected first installment taxes. She has approved 19 Out of State Ministers for Burning Man with 4 applications still pending. Mrs. Donaldson stated that applications seem to be decreasing with 22 approved last year and 41 in 2016.

Approval of corrections/changes to the Tax Roll: One tax roll correction was submitted for Roger Hope, APN #008-220-22, removal of Landfill Assessment for a credit of \$60.00.

Mr. Rackley made a motion to approve the Tax Roll correction for Roger Hope, APN #008-220-22, removing the Landfill Assessment. Motion seconded by Mrs. Shank and passed.

Approval of a Resolution approving the apportionment of surplus amounts remaining in the special fund created for the Pershing County, Nevada, Special Assessment District No. 1, Humboldt River Ranch: Mrs. Shank made a motion to adopt Resolution #18-0811, approving the apportionment of surplus amounts remaining in the special fund created for the Pershing County, Nevada, Special Assessment District No. 1, Humboldt River Ranch. Motion seconded by Mr. Rackley and passed unanimously.

RENE CHILDS, RECORDER-AUDITOR – Mrs. Childs gave the Board the monthly Fund Balance report.

LAUREEN BASSO-CERINI, ASSESSOR – Ms. Basso-Cerini spoke about the Pictometry Contract and informed the Board that it includes attendance at their conferences. The next conference is in Austin, Texas August 27-31, 2018. All travel costs will be paid by Pictometry. Mrs. Basso-Cerini was unaware that she needed approval to attend, since the cost of the travel would not be paid for with County funds. An item will be on the next agenda to approve the out of state travel.

BRYCE SHIELDS, DISTRICT ATTORNEY – Mr. Shields reported that he just returned from forensic computer training in Alabama. Mr. Shields will send Todd Banks to this training in the future. Mr. Shields also spoke about the public scoping comments he submitted in regards to the Burning Man event. Mr. Shields stands by the comments that he made. He would like the BLM to analyze those occasions that aren't being reported. His office and the Sheriff's office have received calls for ten years from victims that did not report at the event. His comments were vetted and fact checked and he will not amend his statement as he feels his concerns are valid. Mr. McDougal stated that the Commission stands behind the District Attorney as well. Mr. Rackley and Mrs. Shank agreed.

JUSTICE COURT – Salary Resolution, Rosario Torres: Mr. McDougal asked if this is in the budget. Mrs. Wesner stated that it is.

Mrs. Shank made a motion to approve the Salary Resolution for Rosario Torres moving her from an Administrative Clerk II, Range 26, Step 1 to a Court Clerk I, Range 27, Step 1 effective September 6, 2018. Motion seconded by Mr. Rackley and passed.

UPDATE ON PROGRESS OF SITE LOCATION, DESIGN, FUNDING, AMENITIES AND CONSTRUCTION OF FUTURE LAW ENFORCEMENT CENTER: Mr. Shields stated that he has sent Shields Engineering a Notice to Proceed and they thought the process would take about 6 weeks. They have received the "As Builds".

GRASS VALLEY ADVISORY BOARD: There was no one present from the Grass Valley Advisory Board.

DERBY FIELD AIRPORT: UPDATE ON MATTERS RELATING TO DERBY FIELD AIRPORT – *Approval of design and cost for signage at the Pilots Lounge building:* Mr. Rackley has not received the quote yet so he would like this put on the next agenda.

Mr. Rackley stated that he received an email this morning from Armstrong Consultants regarding the SRE (Snow Removal Equipment) building. The contractor would like to get started Monday, but have not obtained their building permit yet. They have been instructed to contact Mr. Evans in the Planning and Building Department.

JERRY ALLEN, PERSHING COUNTY SHERIFF: Sheriff Allen stated that they have had several inmate work requests lately, including for Frontier Days. There are currently 7 inmates in custody. They've had two large movements of equipment through Pershing County. Sheriff Allen gave the Board a picture of a 747 that is being assembled on the playa. He is concerned about public safety if this is a moving vehicle. There is a crew in route to Burning Man right now.

Sheriff Allen also reported that he had a successful applicant testing a few weeks ago followed by an interview last week. They are in the process of completing the background check. Sheriff Allen stated that this person used to live in the community and wants to move back.

Sheriff Allen thanked Mrs. Childs and Mrs. Donaldson for all their help with the purchase and licensing of the new travel trailers.

Mr. McDougal asked about the status of the Highway Patrol. Sheriff Allen stated that there is still only one officer stationed here.

LITIGATION MEETING: Mr. Shields stated that a Litigation meeting wasn't needed and informed the Board that the lawsuit with the BLM (Bureau of Land Management) is moving forward.

REPORT FROM LEGAL COUNSEL: Mr. Shields did not have anything to report.

REPORT FROM ADMINISTRATIVE ASSISTANT: Mrs. Wesner didn't have anything to report.

REQUEST FOR APPROVAL TO CHANGE THE NOVEMBER 21, 2018 COMMISSION MEETING DATE TO NOVEMBER 20, 2018 DUE TO THANKSGIVING HOLIDAY – Mr. Rackley made a motion to change the November 21, 2018 Commission meeting date to November 20, 2018 due to the Thanksgiving holiday. Motion seconded by Mrs. Shank and passed.

REQUEST FOR HIGHER HOTEL ROOM RATE TO ATTEND THE POOL/PACT HUMAN RESOURCES ANNUAL HR SEMINAR SEPTEMBER 12-14, 2018 – Mrs. Wesner stated that the seminar will be held at the Atlantis in Reno.

Mrs. Shank made a motion to approve a higher hotel room rate for Mrs. Wesner to attend the POOL/PACT Human Resources Annual HR Seminar September 12-14, 2018 at the Atlantis in Reno. Motion seconded by Mr. Rackley and passed.

PROCLAMATIONS AND AWARDS: Elizabeth Blondheim was presented with a pin and certificate for her 15 years of service to Pershing County.

UPDATE ON THE PERSHING COUNTY ECONOMIC DEVELOPMENT AND CONSERVATION ACT: Mr. McDougal will draft letters to send to our representatives continuing to reiterate our desire for this Bill to be passed.

ITEMS FOR FUTURE AGENDAS: There were no items discussed.

CORRESPONDENCE: There was no additional correspondence discussed.

MATTERS OF THE BOARD FOR DISCUSSION; BOARD MEMBER REPORTS; BOARD LIAISON REPORTS: Mr. Rackley stated that the Airport Advisory Board met last night. The Airport needs a CO2 extinguisher. Mr. Rackley is researching cost and there is money in their budget. The Senior Center Advisory Board met yesterday, but he didn't have anything to report. In regards to the TV Board, the Perry Fire (Pyramid Lake) took out several power polls, which took out the power to Virginia Peak and our TV channels. Mr. Rackley stated that they are making some changes at the Recycling Center. They will no longer accept #3-7 plastic as there isn't a market for it.

Mrs. Shank attended the Pershing Healthcare Foundation Dinner. The Centennial Committee will start gearing up now that Frontier Days is over. Mrs. Shank stated that she has the original pictures from the Airport and would like them to be stored somewhere for safe keeping. Mrs. Donaldson didn't mind if they were put in the Clerk's archival storage. An item will be put on the next agenda so that the location is on the record. Mrs. Shank had some recommendations for the Recreation Board, including a

Facility Use form and a deposit. Mr. McDougal suggested also looking at putting a part-time position in Buildings and Grounds as a Facilities Manager. Mrs. Shank stated that she has the POOL/PACT Board Retreat in Lake Tahoe coming up.

Mr. McDougal attended the PCEDA (Pershing County Economic Development Authority) meeting last week. They are wrapping up the Strategic Plan. Next week is the Nevada Economic Development Conference in Reno and Mr. McDougal will be attending. The Humboldt River Basin Water Authority meeting is coming up.

LIBRARY: Kathie Brinkerhoff was present.

Ms. Brinkerhoff reported that she received the new tablets. They are pre-loaded with material and have no internet connection. Ms. Brinkerhoff also stated that she will be purchasing some non-fiction books with grant funding as well.

APPROVAL OF VOUCHERS: Mrs. Shank made a motion to approve the vouchers as submitted. Motion seconded by Mr. Rackley and passed.

PUBLIC INPUT: Tim Arnold of Pershing Gold spoke about their Plan Modification, which they submitted to the BLM last month. He heard this morning that the BLM will be issuing a scoping letter with a 30 day comment period. He would like an item on the next agenda so that they can give a presentation about their future plans.

Carolyn Hultgren stated that at the Pershing Healthcare Foundation Dinner Patty Bianchi was awarded the Pershing Healthcare Foundation Core Award.

The meeting recessed at 10:27 a.m. and reconvened at 11:00 a.m.

DAVID KAMPWERTH, FIELD MANAGER, BUREAU OF LAND MANAGEMENT, HUMBOLDT RIVER FIELD OFFICE, DISTRICT I: INTRODUCTIONS OF DISTRICT MANAGER ESTER MC CULLOUGH AND PUBLIC AFFAIRS OFFICER FERNANDO PICTONES AND UPDATE ON MATTERS RELATED TO PERSHING COUNTY – It was noted that Mr. Pictones was not available today. Ester McCullough, Winnemucca District Manager, was also present.

Mr. Kampwerth spoke about the Unionville Cemetery. The Appraisal and Evaluation Survey Office has completed their review and it is in the Field Office now for review. He is hopeful that it will be completed in the next 3 or 4 months.

Mr. Kampwerth gave an update on the mining permits that are active as well as Burning Man's event permit.

Mr. Kamwerth spoke about the wild horses and burros and stated that he is awaiting word on the appeal. He stated that he has no authority to do what we are asking; otherwise it would be done already.

Mr. McDougal spoke about the Lands Bill, noting that when it passes the BLM will have to be prepared to start the disposition of those checkerboard lands. Mr. McDougal would like to see the BLM moved out of Washington, DC and moved to Utah. Ms. McCullough stated that she thinks it would be better to keep the budget staff in Washington, but the Administration is looking at moving a majority of the Bureau out of Washington.

Mr. Rackley asked if they have been getting a lot of negative press implying that more grazing would have lessened the impact of the Martin Fire. Mr. Kampwerth stated that they absolutely have and they are working on a more targeted grazing plan.

PUBLIC INPUT: Roger Vind spoke about the 747 on the playa. After the event it will be stored elsewhere and will not travel back through Pershing County. It will be licensed as a BRC (Black

Rock City) Art Car and will be movable, but the movement will be limited to small re-positioning moves.

As there was nothing further to come before the Board, the meeting adjourned at 11:37 a.m.

Approved 10/17/18: _____ /s/
Robert McDougal, Chairman

Attest: _____ /s/
Lacey Donaldson, Clerk