

## NOVEMBER 9, 2018

The meeting was called to order at 8:30 a.m. by Robert McDougal, Chairman. Those present were Larry Rackley and Carol Shank, Commissioners; Bryce Shields, District Attorney; Karen Wesner, Administrative Assistant; and Rachel Craspay, Deputy Clerk.

**APPROVAL OF MINUTES:** There were no minutes submitted for approval.

**PUBLIC INPUT:** Darren Bloyed with DarMar Auctions was present and thanked the County for allowing him to do the County auction at the Road Department. He provided an update on the success of the auction and presented funds collected in the amount of \$15,212.00. The only item not sold was an oil truck that we couldn't get a title to so it was pulled from the auction. A check for \$15,212.00 was remitted to the County.

Dixie McKay thanked the County for providing the space for the spay and neuter clinic at the Community Center. They had 49 animals the first day and 59 animals scheduled for the next day. There were both feral and domestic animals. Mr. Rackley said that he was very impressed with the way the event was handled and the care shown to the animals.

Rodney Wilcox with the Ambulance Department, and on behalf of the Hospital, wanted to thank the Road Department for the help at the Hospital during construction with the temporary ambulance bay.

**REVIEW OF ALL AGENDA ITEMS TO DETERMINE IF ANY DO OR DO NOT IMPOSE A DIRECT AND SIGNIFICANT ECONOMIC BURDEN ON A BUSINESS OR DIRECTLY RESTRICT THE FORMATION, OPERATION OR EXPANSION OF A BUSINESS:** District Attorney Shields reviewed the agenda and did not see anything that would impose an impact. Mrs. Shank made a motion that there was no burden, seconded by Mr. Rackley and passed.

### **UNCLASSIFIED DEPARTMENTS:**

**ROAD DEPARTMENT** – Dan Hill was present.

They made salt and sand to get ready for the cold weather. They had some complaints of cattle guards in Dixie Valley and Jersey Valley filled with dirt and needing repair so they fixed those. They cleaned up the yard to get ready for the auction. At the auction they got rid of some old telephone poles and wood that had been in the yard since he started and they made some money as a bonus. Ten miles of Old Victory and five miles of Westfall both got striped. They went up towards Coeur Rochester and did some patching. They helped fix a water leak in Imlay for Imlay water. They moved a Conex for the School District. They're still working on getting Philip Yancy's CDL (Commercial Driver's License). They are working on blading at Pleasant Valley and C-Punch. Mr. Rackley asked Mr. Hill to check on the NDOT (Nevada Department of Transportation) project on South Meridian to see if the County could get some of the grindings from the road work they are doing.

**LANDFILL & RECYCLING MATTERS** – Dan Hill was present.

They had their annual inspection, which went pretty good. They need to contain the batteries in a different matter and do general clean-up. They cleaned up the Grass Valley transfer site.

Mr. Rackley gave a recycling update. They got the bailer back up and running by replacing the motor. They spent the better part of last week getting caught up on the bailing that they had gotten behind on.

SENIOR CENTER/VOLUNTEER COORDINATOR – Jordan McKinney was present.

They had their Halloween party and it was very successful. They also had their Breast Cancer Survivor Luncheon and next year will probably change it to *all* cancer survivors. They had an open enrollment event for Medicare; they had 5 people take advantage of the event. Thanksgiving dinner will be the 21<sup>st</sup>, breakfast will be the 30<sup>th</sup>. At a previous Commission meeting it was decided that the new hot water heater would be purchased using Gift Fund money. Mrs. McKinney feels that she should have been involved in the discussion regarding the funding source. Mrs. Shank asked Mrs. McKinney what she had planned to spend the Gift Fund money on. The big things coming up are the new bus and new sound panels. Mrs. McKinney stated that the Gift Fund is funded by donations from people who want the money to be used directly for the seniors, not for things like hot water heaters.

*Salary Resolution, J. Chandler:* Mrs. Shank made a motion to move Mrs. Chandler from a Cook 1 to a Cook 2, Grade 20, Step 1, effective November 14, 2018. Motion seconded by Mr. Rackley and passed.

BUILDINGS & GROUNDS – John Handka was present.

They replaced a bunch of light bulbs at the Airport because they were getting close to the time when they would usually be burned out. NDF (Nevada Division of Forestry) cleaned out the trees and raked a bunch of leaves behind the Recycling Center. They are starting to get ready for the holidays, checking lights etc., the tree will arrive the day after Thanksgiving. They did a fire safety check with Johnson Controls. Mr. Rackley asked Mr. Handka to ask NDF to see if they had availability to wash windows around town before they were painted decoratively. They also checked the roof of the Community Center in Imlay, Mr. Handka thinks it will need to be replaced soon.

COMMUNITY CENTER/ECONOMIC DEVELOPMENT –

*Linda Whyte and Diana Johnson, Discussion regarding issues with cleanliness of kitchen and bathrooms at the Pershing County Community Center:* They are part of a scrapbooking group of about 24 women. Twice a year they hold a three day scrapbooking event at the Community Center. Mrs. Whyte stated that normally everything runs smoothly but that this year they had to clean the kitchen before they could use it for their event. She said the flatware should have been covered with plastic to keep them clean, the sinks had coffee stains, and the dishwasher wouldn't cycle and it was out of solution. Mrs. Whyte was upset that Mrs. Lusby-Angvick's voicemail box was full and they couldn't leave a message. The solution for the dishwasher was changed but the delay caused their dinner to be late. She also stated that the microwave wasn't working properly and there were some brackets broken in the fridge causing the shelves to be difficult to remove. Mrs. Whyte said that the floor mats were also dirty and she suggested that the buildings and grounds departments steam clean them. Mrs. Whyte also stated that one of the tables was broken, and that there weren't enough tables for the group's needs, that they had to borrow tables from elsewhere. She also feels that the carpet needs to be replaced because it is worn and torn and stinks. Mrs. Whyte said the internet was out on the Friday afternoon of their event and the ladies couldn't use their Crickets. Mrs. Whyte feels that the communication between Mr. Lusby-Angvick and people wanting to rent the center is very poor. Commissioners Shank and McDougal stated that they were aware there was a staffing shortage and sometimes everything can't be done, that the staff member in charge of the center does everything that she can in the time available. The Commissioners stated that the Center has been used more than usual in the last year and they are working to hire additional staff to assist, but they have to work within a budget. They don't want to have to raise the rent because our community cannot support a price increase. And with the budget constraints of the County we cannot hire professional staff to come and clean after every event. Mr. McDougal stated that they had no control over the internet going out, that it was an issue with the service provider.

PERSHING COUNTY FIRE/AMBULANCE DEPARTMENTS –  
*AMBULANCE REPORT:* Rodney Wilcox was present.

They had a fairly busy month for the ambulance. They have 3 people in Utah right now doing training. Everything else is running smoothly.

*LOVELOCK FIRE DEPT. REPORT:* Rodney Wilcox was present.

They are working on getting their billing updated, i.e. for billing insurance companies when it's a car that starts the fire the auto insurance company should be billed. They are going to meet with the grant writer to see what department needs can be met. They are still doing fire inspections. They attended a meeting in Winnemucca with the BLM over surplus equipment and they are going to put the County on the list to get some of the used equipment. Humboldt General Hospital is bringing in their helicopter today to work on some training with the department and the Sheriff's office. They are working with Mike Heidemann on finding other grants. They are still working on fire inspections. Mrs. Shank asked if they had come up with pricing for the fire inspections. Chief Wilcox stated that they would be tied in with the business licenses and the Sheriff's office will collect the fees as part of the licensing. They sent 3 firefighters to Reno for Fire Shows West through a LEPC (Local Emergency Planning Committee) grant. They sent an engine down for the show for live fire training and got some exposure for our department.

*RYE PATCH FIRE:* Tom Helms and Staci Bristow were present.

*Request to go to bid on new brush truck:* Mr. McDougal acknowledges the need for the new vehicle, but stated that just because we go to bid doesn't mean that the County will be able to afford it. We'll have to look at grants and other funding sources. Mr. Helms stated that he believed the cost will be approximately \$150,000.00. Mr. Helms is upset that, in his opinion, the Rye Patch Volunteer Fire Department keeps getting used equipment and isn't being placed high enough on the priority list that is made by resolution. Mr. Rackley suggested that they ask the BLM if they have a used brush truck they could get, Mr. Helms said that they aren't budgeted to keep a used truck in good repair and they'll be in the same position they are now. He stated that their brush truck has broken down twice in the middle of a fire. Mr. McDougal suggested that the Commission revisit and update the priority list as needed. Mrs. Shank stated that the Commission doesn't place a higher priority on any of the volunteer fire departments. Mr. McDougal suggested that we should go out to bid to find out exactly what is available, how much it's going to cost, and see what funding sources we may have available. Mr. Wilcox suggested that the departments start meeting quarterly, or even monthly, with a Commissioner so they can start working together more and addressing the needs of each department. Mr. Shields stated that when the Commissioners sit down to pass resolutions that none of the Commissioners ever take into account property taxes or population base when they make decisions on what department gets what approved for what equipment.

Mrs. Shank made a motion to go to bid for a brush truck for the Rye Patch Fire Department. Motion seconded by Mr. Rackley and passed.

Mr. Helms with work with Mr. Shields to get a bid packet together.

*Approval of AFG Vehicle Grant (\$251,944.00-match \$11,997.00) and AFG Equipment Grant (\$105,562.00-match \$5,026.00):* Mr. McDougal stated that the grant has been submitted and accepted, but not approved. They won't know until March or April if they'll get any funds.

Motion to approve both grants made by Mrs. Shank and seconded by Mr. Rackley. Both motions carry.

IT DEPARTMENT – Justin Abbott was present.

*Approval to purchase Unitrends backup appliance equipment for the Sheriff's Office in the amount of \$24,990.00:* Commissioner McDougal has already signed off on the purchase in order to get the price locked in as the offer was only good for seven days.

Motion by Mrs. Shank to approve the purchase, seconded by Mr. Rackley and passed.

Mr. Abbott and Mrs. Childs decided that the best place for the funds to come out of is the Capital Improvement Fund. It has a three year support contract included in that price that covers replacement part or the entire unit if need be. Mr. Abbott stated that it's been very busy for him with varied issues from several departments.

PUBLIC DEFENDER – A written report was submitted and will be part of the minutes.

**ELECTED DEPARTMENTS:**

CLERK-TREASURER – Rachel Craspay was present.

*Approval of corrections/changes to the Tax Roll:* There were two tax roll adjustments, one for the Mortuary for \$120.00 and one for the Fraternal Order of Eagles for \$60.00. Both the Treasurer and Assessor recommended approval of the landfill assessment for the Mortuary. There was no recommendation by either office for the Eagles. Mrs. Basso-Cerini stated that no other similar entities have their landfill assessment waived, and they are using the service.

Mr. Rackley made a motion to approve the removal of the landfill assessment for the Mortuary. Motion seconded by Mrs. Shank and passed.

Mrs. Shank made a motion to deny the removal of the landfill assessment for the Fraternal Order of Eagles. Motion seconded by Mr. Rackley and passed.

*Canvass of the November 6, 2018 General Election as required by NRS 293.387:* The election summary report was submitted to the Board.

Mrs. Shank made a motion to approve the Canvass of the November 6, 2018 General Election as required by NRS 293.387. Motion seconded by Mr. Rackley and passed.

*Declaration of unopposed candidates that did not appear on ballot as elected:* Mrs. Shank made a motion to declare the unopposed candidates that did not appear on the ballot as elected. Motion seconded by Mr. Rackley and passed.

RENE CHILDS, RECORDER-AUDITOR – Mrs. Childs submitted the monthly reports and stated that they will have ongoing training with Tyler in preparation for the upcoming software conversion.

LAUREEN BASSO-CERINI, ASSESSOR – Mrs. Basso-Cerini stated that they just completed two days of training with Devnet for their upcoming software conversion, but she thinks that she'll need more time for training with Devnet. She is going to have to utilize some overtime with staff members to accommodate their training schedule.

BRYCE SHIELDS, DISTRICT ATTORNEY – *Approval to advertise/hire for Administrative Clerk I to fill vacancy in the Child Support Office:* Mrs. Shank made a motion to approve the advertising and hiring of an Administrative Clerk I position in Child Support. Motion seconded by Mr. Rackley and passed.

JERRY ALLEN, SHERIFF – Sheriff Allen reported that they attended K-9 training in California. They assisted Humboldt County with real world training and the dogs were successful in finding illegal narcotics. The Advisory board in Grass Valley has had some complaints about cattle in the livestock exclusion zone. Mr. Allen stated that the Sheriff's office isn't trained to handle cattle. Mr. Rackley will see if the Honor Camp can handle the cattle. Mr. Shields also stated that he has someone in mind that may be able to help with the cattle as well.

*Approval to hire CAT I Reserve(s) in place of (2) FTE (Full Time Employees) at advanced step salary level until position(s) can be filled:* Sheriff Allen is removing this request.

**PROCLAMATIONS AND AWARDS: RECOGNITIONS FOR YEARS OF SERVICE –** Tom Moura was recognized for 50 years of service to the local 4-H Program. Mr. Moura accepted the award and stated that his reward is seeing all the kids who have gone through the program become great citizens. Don Poffenroth was recognized for 15 years of service to the Sheriff's Department. Sheriff Allen accepted on his behalf.

**DR. CAMICA EVANS: REQUESTING AN AMENDMENT TO ORDINANCE 333 (ORDINANCE TO PROHIBIT MEDICAL MARIJUANA ESTABLISHMENTS AND MARIJUANA ESTABLISHMENTS AS DEFINED BY NRS 453 A AND NRS 453 D IN ALL PERSHING COUNTY ZONING DISTRICTS)** – Carrie Davis was also present. Buena Vista Valley Farms is an MME (Medical Marijuana Establishment) that is registered with the State of Nevada, in Pershing County. The land was purchased in July 2017. Dr. Evans stated that the ordinance was voted on and passed after land was purchased and that the ordinance negatively affects her business because she cannot move forward with her MME cultivation facility. The land was purchased with the specific purpose to grow for Medical Marijuana. Dr. Evans described the difference between a Medical and a Recreational facility to the board. Dr. Evans stated that she is not for a Recreation facility. Dr. Evans stated that she did her due diligence in 2017 and there was nothing in the County that was against a MME. Mr. Shields stated that in 2013 (amended in 2014) Pershing County passed a moratorium on Marijuana growing facilities. Dr. Evans stated that she is aware that each household can grow up to 12 plants, but stated that isn't feasible to everyone who needs it, that Medical Marijuana is grown for the CBD effects, not the THC effects. Seeds that are medical grade are much more expensive and the plants are harder to grow. Elderly and disabled patients may not have the ability to grow their own. She stated that people who need the medical benefits are experiencing the unwanted side effect of getting high. The closest medical dispensary is over 45 miles away and the prices are very high because of low supply and high demand. The next closest facility is over 2 hours away. Dr. Evans stated that she feels Ordinance 333 discriminates against medical patients who need the medicine.

Mrs. Shank stated that she agrees with the moratorium that the County passed in 2013. She also stated she doesn't think there are very many people on our county who hold medical cards, and that there are many residents who are adamant about growing their own marijuana and she wouldn't want to take that away from them. Mrs. Shank stated that she feels the people in our community are having their needs met with the Ordinance in place.

Dr. Evans stated that no one who needs medical marijuana is going to come to the commission and ask them advice on how to grow medical marijuana with the CBD that they need, because of the stigma attached to marijuana. Dr. Evans stated the property is located in rural Imlay.

Mr. Rackley stated that during the public hearings that were held before the ordinance passed; the room was packed with residents, some in favor, and some against. They listened to arguments from both sides and felt that the overwhelming majority of residents agreed with the Ordinance. Mr. Shields stated that in 2013, after the Legislature enacted the Bill that allowed medical marijuana, that Bill immediately allowed counties to impose a moratorium, which some counties, including Pershing, did. After the voters passed recreational marijuana, the County imposed the Ordinance not to allow any marijuana facility. He stated that the Department of Taxation wouldn't issue a certificate in a County that has an Ordinance against medical or recreational marijuana in place. Dr. Evans stated that she has a certificate, but that it's only provisional, so she is here to ask for support to go forward with her project. Mr. McDougal stated that he acknowledges that there are benefits for certain people, like with glaucoma and cancer, by using medical marijuana, but that the people of Pershing County, at this time, have decided that they do not want medical, or any kind, of marijuana grown or dispensed in their county. He suggested that maybe Dr. Evans promote or try to educate people about the benefits, and perhaps in the future they will change their minds.

Dr. Evans asked what her next step was in going forward with trying to get permission. She really feels that there are people here who need help. Mr. McDougal said that the State gave the County the authority to make the decision on medical marijuana and at this time it's not allowed. Mrs. Shank suggested that Dr. Evans pursue getting a local ballot measure for the next election to see if the people of the county would approve a medical facility. Mrs. Shank asked why Dr. Evans

didn't attend any of the public hearings if she was living here at the time. Dr. Evans stated that she doesn't read the local paper, and unless the hearings are advertised in another medium she would have no way of knowing about them. Mr. McDougal stated that agendas are posted at the Imlay post office and Mrs. Shank said that we can add her to the email list for agendas.

**PLANNING AND BUILDING DEPARTMENT/IMLAY WATER:** A written report was submitted identifying building permits issued and money submitted for the past month.

**IMLAY COMMUNITY ACTION GROUP:** Brenda Pinkston was present.

REQUEST FUNDING FOR COMMUNITY CENTER SIGNAGE FOR \$280.00; REQUEST FUNDING FOR INTERNET ROUTER AT THE COMMUNITY CENTER FOR \$35.00 – Mrs. Pinkston provided a sample of the material that will be used for the sign, her husband and herself will donate the post and install the sign. The internet service will be provided free of cost by Buena Vista Internet service. Mr. Abbot asked if he will be required to maintain the service, as he is concerned about the security of the service since it will be in a county facility. Mrs. Pinkston said that Buena Vista Internet will maintain the system. Mr. Abbott and Mrs. Pinkston, or a representative of the service provider, will get together to figure out how the system will work and be secured, perhaps similar to the Community Center in Lovelock. Mr. McDougal suggested waiting on the router until we can see exactly the cost to ensure that it would be secure.

Mrs. Shank made a motion to approve the funding for the sign at the Imlay Community Center for \$280.00, with the funding coming out of the Town of Imlay. Motion seconded by Mr. Rackley and passed.

**FIRST READING OF AN ORDINANCE MODIFYING THE IMLAY TOWN BOARD:** Bill No. 335 was introduced by Mrs. Shank and read by title as follows:  
AN ORDINANCE AMENDING CHAPTER 244, TITLE 2, OF THE PERSHING COUNTY CODE BY ESTABLISHING AN ADVISORY BOARD FOR THE CENTRAL PERSHING COUNTY AREA TO INCLUDE BUENA VISTA VALLEY, HUMBOLDT HOUSE, IMLAY AND MILL CITY; ESTABLISHING THE NUMBER OF MEMBERS ON THE ADVISORY BOARD, THE QUALIFICATIONS FOR EACH POSITION, THE TERMS OF OFFICE FOR BOARD MEMBERS, THE DUTIES OF OFFICERS, COMPENSATION, POWERS AND DUTIES OF THE BOARD, AND OTHER MATTERS PROPERLY RELATED THERETO; REPEALING SECTIONS 2.44.090 – 2.44.130 IN THEIR ENTIRETY.

**CHUCK KENDRICKS, ACCESS OF COUNTY R.S. 2477 ROAD NEAR COYOTE CREEK RANCH:** Mr. Kendrick bought the property, located in Buena Vista Valley, one year ago. The road goes right through his cattle pins. Mr. Shields showed the Commission maps of the road and gave some history of the property; it appears that the road was established before the ranch.

Mr. McDougal stated that because the road was there before the ranch that he is not inclined to give up the road. Mr. Shields stated that because we don't know when Coyote Creek Ranch was established it very well could be older than the 1866 Mining Act that allowed R.S. 2477 roads to be created. He suggested that signage be placed stating that the road is public, but the surrounding land is private.

Mr. Kendrick is worried about trespassing and the possibility of people getting hurt on his land, especially in the water tanks. The liability risk is very high. Mr. Shields suggested taller fencing around the tanks. Mr. Kendrick said that people camp on the land regularly, and that one of his cows was shot. He just wants to protect his property from trespassers. Mr. McDougal stated that to move the road they may have to get an easement from the BLM, which could be problematic. Mr. McDougal stated that if the signage is very aggressive, stating no trespassing, that he would be better

protected from potential liability. Mr. Shields feels that by moving the road it would set a precedent that could weaken the County's argument that we have a property interest in all the R.S. 2477 roads. Mr. Kendrick suggested moving the fence 30 feet or so onto his property, where the cattle trail is, and reroute the roads so that people don't have to open gates and have access to the cattle to get to Coyote Creek Canyon. He would grant the County an easement, so the road would still be on his property, but not directly through the middle. No permission would be needed from the BLM or any other entity. The item will be placed on a future agenda for approval. Mr. Kendrick also wants to reiterate that he would be more than happy to help with fire suppression; he has a 4,000 gallon water truck and has helped put out several fires in the area. He will be more than happy to help in any way that he can.

**UPDATE ON PROGRESS OF SITE LOCATION, DESIGN, FUNDING, AMENITIES AND CONSTRUCTION OF FUTURE LAW ENFORCEMENT CENTER:** Mr. Rackley updated the board on the report from Shields Engineering. The building was not constructed per the plans, which means that the interior walls cannot be removed to open up for bigger rooms as was planned. The walls that were indicated to be non-load bearing walls were in fact load bearing. The engineer indicated that the cost would be more to remodel and provide open space than building new. Mr. McDougal stated that there are other options that the County could come up with and still save money, perhaps jail cells could be used for secure rooms, perhaps for the server or evidence rooms. Commissioner Rackley and Sheriff Allen will meet and figure out the best use for the current building, and then meet with a contractor to see how that would be possible, or if not possible to continue working with the architect that we have already started with. Mr. McDougal stated that we need to be sure that we can get a building permit for any remodel. Mr. Abbott asked if the IT department would be moved to the Sheriff building and Mr. Rackley stated that is still in the planning phase.

**BOARD APPOINTMENTS: AIRPORT ADVISORY BOARD** – Alby Reddick from Aviation Classics submitted a letter to be reappointed to the Airport Board.

Mrs. Shank made a motion to reappoint Alby Reddick to the Airport Advisory Board. Motion seconded by Mr. Rackley and passed.

**LIBRARY ADVISORY BOARD** – Susie Bendure submitted a letter to be appointed to the Library Board.

Mrs. Shank made a motion to reappoint Susie Bendure to the Library Board. Motion seconded by Mr. Rackley and passed.

**UPDATE ON MATTERS RELATING TO THE DERBY FIELD AIRPORT:** Mr. Rackley stated that the concrete pad and apron have been poured and the sidewalks have also been poured. The contractor is off the clock until the building arrives, because they only have so many days to finish the project. They'll resume work when the building arrives. Anthony Moura is making the sign and it'll be ready before Christmas.

**TV ADVISORY BOARD: APPROVAL TO PURCHASE DVM1903-ML MODULATOR IN THE AMOUNT OF \$2,860.00** – Mr. Rackley stated that the modulator equipment is needed for Channel 2. Channel 2 is also changing the frequency that they submit the signal over, so Mr. Rackley would like to have the modulator installed and update the signal at the same time.

Mr. Rackley made a motion to approve the purchase of a DVM1903-ML Modulator in the amount of \$2,860.00, with Valley TV doing the installation. Motion seconded by Mrs. Shank and passed.

**RE-APPOINTMENT OF ROGER MANCEBO TO THE NEVADA STATE LANDS COMMITTEE:** Mr. Rackley stated that Mr. Mancebo has been on the Board for some time.

Mrs. Shank made a motion to reappoint Roger Mancebo to the Nevada State Lands Committee. Motion seconded by Mr. Rackley and passed.

**APPROVAL TO LEVY SPECIAL ASSESSMENT ON ALL TAXABLE PROPERTY WITHIN THE CONFINES OF THE DESERT VALLEY GROUNDWATER BASIN FOR THE FISCAL YEAR JULY 1, 2019 TO JUNE 30, 2020 IN THE AMOUNT OF \$3.12; APPROVAL TO LEVY A SPECIAL ASSESSMENT ON ALL TAXABLE PROPERTY WITHIN THE CONFINES OF THE BUENA VISTA GROUNDWATER BASIN FOR THE FISCAL YEAR JULY 1, 2019 TO JUNE 30, 2020 IN THE AMOUNT OF \$3,594.64.** Mr.

McDougal stated that this assessment is from the State Water Engineer.

Mrs. Shank made a motion to approve levying a special assessment on all taxable property within the confines of the Desert Valley Groundwater Basin for the fiscal year July 1, 2019 to June 30, 2020 in the amount of \$3.12 and levying a special assessment on all taxable property within the confines of the Buena Vista Groundwater Basin for the fiscal year July 1, 2019 to June 30, 2020 in the amount of \$3,594.64. Motion seconded by Mr. Rackley and passed.

**DISCUSSION REGARDING CREATING A POSITION TO HANDLE ALL THE SCHEDULING FOR EVENTS AT ALL OF THE COUNTY FACILITIES, SUCH AS COMMUNITY CENTER, IMLAY COMMUNITY CENTER AND MCDOUGAL SPORTS COMPLEX; POSITION DESIGNATION FULL OR PART-TIME; CLASSIFIED OR UNCLASSIFIED; SALARY:** Commissioner McDougal wanted to discuss this because he feels that Mrs. Lusby-Angvick is getting pulled into too many directions. He thinks that a person who handles all the scheduling and the set up at the Community Center could help. Mr. Rackley suggested that perhaps the 4-H coordinator could become full time. Mr. McDougal stated that first we'd have to find out if it would work with Mr. Foster, if the person is interested, and where the funds would come from. Mrs. Childs stated that half of Mrs. Lusby-Angvick's wages are paid out of the General Fund for the Community Center and if she no longer does the Community Center we can't pay her out of those funds.

Mr. McDougal stated that he is aware of all of this and that he just wanted to get the conversation going so that when it comes to budgets next year we're already thinking of this. Mrs. Shank stated that some of the funds from the Highway 95 grant could be used to pay Mrs. Lusby-Angvick's wages. Mrs. Childs also stated that Dixie McKay is doing things with the Community Center, but all of her wages come out of Ag Extension, so either she needs to stop helping with the Community Center or have part of her wages be paid out of the General Fund. Mr. McDougal stated again that any permanent solution would need to wait until the next fiscal year after budgets are done.

**REPORT FROM ADMINISTRATIVE ASSISTANT:** Mrs. Wesner stated that she is in the process of getting the personnel rules and job descriptions bound.

**UPDATE ON MATTERS RELATING TO THE PERSHING COUNTY ECONOMIC DEVELOPMENT AND CONSERVATION ACT:** Mr. McDougal will be composing letters to both current Senators, especially thanking Mr. Heller.

**MATTERS OF THE BOARD FOR DISCUSSION, BOARD MEMBER REPORTS, BOARD LIAISON REPORTS:** Mr. McDougal attended a Central Nevada Water Authority meeting. There is a meeting today with the Humboldt Basin Water Authority and Carl Clinger is attending in his stead.

**APPROVAL OF VOUCHERS:** Mrs. Shank made a motion to approve all vouchers with the exception of a voucher for Vendor #276. Mr. Rackley seconded the motion, which passed.

Mr. McDougal made a motion to approve the voucher for Vendor #276. Motion seconded by Mr. Rackley. Mrs. Shank abstained because the voucher was for her. Motion passed.

As there was nothing further to come before the Board, the meeting adjourned at 12:13 p.m.

Approved 01/07/19: \_\_\_\_\_/s/  
Larry Rackley, Chairman

Attest: \_\_\_\_\_/s/  
Lacey Donaldson, Clerk