

PERSHING COUNTY NEVADA CEMETERIES' BURIAL AND RESERVATION FEES AND PROCEDURE

Pershing County Cemetery Office
Julie Lyon, Cemetery Administrative Clerk
Cemetery Office Located at: 535 Western Avenue, Lovelock
Mailing Address: P.O. Box 1949, Lovelock, NV
Office: (775) 273-3824 email: pershingcountycemetery@gmail.com
Information, Forms, & Maps available on the county website: www.pershingcounty.net

PROCEDURE FOR RESERVING BURIAL PLOT (S)

- Visit Lone Mountain Cemetery or Big Meadow Cemetery to select a site. A map is available at the Cemetery Office in the Annex Building located at 535 Western Avenue, Lovelock or on the county website: www.pershingcounty.net
- Contact the Cemetery Office at (775) 273-3824 or (775) 741-7591 to confirm that the selected site is available.
- Complete one reservation form per plot. Reservation form is also available on the county website.
- Return form(s) to the County Cemetery Office for authorization to reserve the plot and then take a check made payable to the Pershing County Cemetery to the County Clerk-Treasurer's Office located in the County Administration Office at 398 Main Street, Lovelock, NV. Once the form and payment are received, a receipt will be issued. **The issued receipt confirms your reservation of the selected plot(s). Keep this in a safe place, as this is the official record of your reservation of said plot(s).**

PLOT RESERVATION-\$250.00 per plot

- Each property owner or joint owner may bury *one* full body burial and four cremations on *one* plot.
- Transfer of ownership of property **must** be done through the Cemetery Office for official record keeping of the transfer. If this is not done the transfer will not be honored by Pershing County.
- All burials and plot ownership are subject to the rules of the Pershing County Cemetery and are available at the Pershing County Cemetery Office as well as on the county website: www.pershingcounty.net
- Pershing County will buy back a reserved plot(s) upon request at the original price paid.

General Maintenance

- Pershing County is not responsible for the maintenance of owner's plots.
- Pershing County will maintain the cemeteries' grounds as per listed in the cemetery's code also available on the county website.

Specifications for curbing of a plot at either of the two cemeteries in Pershing County

ALL CURBING, HEADSTONES, ETC. MUST BE PLACED INSIDE THE PLOT BOUNDARIES

- **Single Plot:** (5' X 10')
14" head curb, 6" curb around plot, leaving 4' by 8'4" inside
- **Double Plot:** (10' X 10')
14" head curb, 6" curb around plot, leaving 9' X 8'4" inside.
- **All curbs** will have two (2) bars of steel. Rebar used in the curbing must be either ½" or 3/8". Side forms will be 6" wide and 9" deep. Head forms will be 14" wide and no larger, and 9" deep. Head forms will be 14" wide and no larger and 9" deep in order to keep heavy headstones from tipping or breaching through the base.
- **All excess cement should not be dumped at the cemetery.**
- **Planned Improvements to plots**-any improvements to plots must first be presented to the Cemetery Office for approval and inspected by the Pershing County Building and Ground Department at the courthouse. Please call (775) 273-3824 and leave a message. There will be no charge for these inspections.
- **Pershing County Building and Grounds Personnel reserve the right to change the design of the proposed curbing and or improvements.**

Revised: October 1, 2017

PERSHING COUNTY CEMETERY PLOT LAND USE PERMIT

LAND USE PURCHASER'S NAME: _____

Please Print Clearly

APPLICATION IS HERBY MADE TO: buy a plot(s) at the following location:

_____ Lone Mountain Cemetery _____ Big Meadow Cemetery

FEE: \$250.00 PER PLOT

LOCATION OF PLOT(S)	Section _____	Row _____	Plot _____
	Section _____	Row _____	Plot _____
	Section _____	Row _____	Plot _____
	Section _____	Row _____	Plot _____
	Section _____	Row _____	Plot _____
	Section _____	Row _____	Plot _____

ADDRESS OF PLOT PURCHASER:

Mailing Address _____ City/State/Zip _____

HOME NUMBER: () _____ CELL NUMBER: () _____

EMAIL _____

PLOT PURCHASER SIGNATURE _____ DATE: _____

Alternate name, address, and phone should the county need to reach someone other than the Plot Purchaser:

Name _____ Mailing Address _____ City/State/ZIP _____

() _____ () _____

Home Phone _____ Cell Phone _____

FOR COUNTY USE ONLY PLOT PURCHASE APPROVAL

Plot Purchase permit's receipt of payment # _____
Amount Paid _____ Amount Still Owed, if any _____

APPROVED BY:
SIGNATURE _____ TITLE _____ DATE: _____

All Pershing County Cemetery Office & County Rules of Burial shall be followed according to Pershing County Cemetery Office.

All rules are available at the Pershing County Cemetery Office located in the Annex on Western Avenue in Lovelock, NV. 775-273-3824 and on the Pershing County website: _____ under the Cemetery Office.

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PLOT INSTALLMENT PAYMENT AGREEMENT

FEE: \$250.00 PER PLOT

CEMETERY _____ LONE MOUNTAIN _____ BIG MEADOW

LOCATION OF PLOT(S)

Section _____	Row _____	Plot _____	Section _____	Row _____	Plot _____
Section _____	Row _____	Plot _____	Section _____	Row _____	Plot _____
Section _____	Row _____	Plot _____	Section _____	Row _____	Plot _____
Section _____	Row _____	Plot _____	Section _____	Row _____	Plot _____
Section _____	Row _____	Plot _____	Section _____	Row _____	Plot _____

ADDRESS OF PLOT PURCHASER:

Mailing Address _____ City/State/Zip _____

HOME NUMBER: (_____) _____ CELL NUMBER: (_____) _____

EMAIL _____

I have purchased _____ plots and agree to the payment plan listed below.

1st Payment Due _____ in the amount of _____
2nd Payment Due _____ in the amount of _____
3rd Payment Due _____ in the amount of _____
4th Payment Due _____ in the amount of _____
5th Payment Due _____ in the amount of _____

Final Payment Due _____ in the amount of _____

I understand the terms of the plot purchase and agree to make the payments as required. I further understand that should I fail to make the payments as agreed, any funds previously paid will be forfeited to Pershing County Cemetery Fund.

PLOT PURCHASER SIGNATURE _____ DATE: _____

WITNESS _____ DATE _____

Purchase of one (1) Plot: _____ Purchase of two (2) to ___ Plots: _____

**If payments are not made as agreed upon, all funds already paid are forfeited to Pershing County Cemetery Fund.
Plots will be considered paid in amounts of \$250 and assigned accordingly.**